

YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution Lakshmi College of Education,

Gandhigram, Dindigul

• Name of the Head of the institution Dr. M.Malarvizhi

• Designation Principal

• Does the institution function from its own Yes

campus?

• Alternate phone No. 04512452337

• Mobile No: 9443653089

• Registered e-mail ID (Principal) lakshmi_coe@yahoo.co.in

• Alternate Email ID profthangamalar@gmail.com

• Address Lakshmi College of Education,

Gandhigram

• City/Town Dindigul

• State/UT TamilNadu

• Pin Code 624302

Education/Physical Education:

2.Institutional status

• Teacher Education/ Special Teacher Education

• Type of Institution Co-education

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• Location Rural

• Financial Status UGC 2f and 12 (B)

• Name of the Affiliating University TamilNadu Teachers Education

University, Chennai

• Name of the IQAC Co-ordinator/Director Dr, K. Dhanalakshmi

• Phone No. 04512452337

• Alternate phone No.(IQAC) 9865228088

• Mobile (IQAC) 9894731243

• IQAC e-mail address nhnp98@gmail.com

• Alternate e-mail address (IQAC) lakshmi_coe@yahoo.co.in

3. Website address http://lakshmicoe.gandhigram.org

• Web-link of the AQAR: (Previous http://lakshmicoe.gandhigram.org/

Yes

Academic Year) <u>AQAR</u>

4. Whether Academic Calendar prepared

during the year?

• if yes, whether it is uploaded in the http://lakshmicoe.gandhigram.org/
Institutional website Web link:

Archives

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	80-85	2004	03/05/2004	02/05/2009
Cycle 2	В	2.86	2012	10/03/2012	09/03/2017

6.Date of Establishment of IQAC

19/03/2009

7.Provide the list of funds by Central/ State Government-UGC/ICSSR/IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMTT etc.

Institution/ Depart ment/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NIL	NIL	NIL	Nil	NIL

View File

8. Whether composition of IQAC as per latest NAAC guidelines

Upload latest notification of formation of IOAC

9.No. of IQAC meetings held during the year 12

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?
- (Please upload, minutes of meetings and action taken report)

 View File

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?

• If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Organized Two International Conferences

Projects applied to various funding Government and Non Government agencies

In addition to SWAYAM courses we have Initiated two ADD ON course

Psychology Lab was Upgraded

Skill development programs were conducted. Students attended short term course on Gandhian Thought at Wardha, Maharashtra

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Plan of Action	Achievements/Outcomes
International Conferences conducted in collaboration with Gandhigram Rural Institute and with Tamilnadu Teachers Education University	enhanced collaborative learning among students and faculties
Projects Applied	Proposals are prepared and forwarded to funding agencies such as TANSCHE, ICSSR, CAFF and CSR
ADD on Course	students acquired skills such as Communicative skill and ICT skills through ADD on Course
Psychology Lab	The existing psychology lab was upgraded with new equipment thereby students gained knowledge on practical psychology
Skill development	stdents enhanced their teaching competency through using Innovative pedagogies, communicative skills and soft skillss

13. Whether the AQAR was placed before statutory body?

No

• Name of the statutory body

Name of the statutory body	Date of meeting(s)	
Nil	Nil	

14. Whether institutional data submitted to AISHE

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Part A			
Data of the	Institution		
1.Name of the Institution	Lakshmi College of Education, Gandhigram, Dindigul		
Name of the Head of the institution	Dr. M.Malarvizhi		
Designation	Principal		
Does the institution function from its own campus?	Yes		
Alternate phone No.	04512452337		
Mobile No:	9443653089		
Registered e-mail ID (Principal)	lakshmi_coe@yahoo.co.in		
Alternate Email ID	profthangamalar@gmail.com		
• Address	Lakshmi College of Education, Gandhigram		
• City/Town	Dindigul		
• State/UT	TamilNadu		
• Pin Code	624302		
2.Institutional status			
Teacher Education/ Special Education/Physical Education:	Teacher Education		
Type of Institution	Co-education		
• Location	Rural		
• Financial Status	UGC 2f and 12(B)		

Name of the Affiliating University	TamilNadu Teachers Education University, Chennai	
Name of the IQAC Co- ordinator/Director	Dr,K.Dhanalakshmi	
Phone No.	04512452337	
Alternate phone No.(IQAC)	9865228088	
Mobile (IQAC)	9894731243	
IQAC e-mail address	nhnp98@gmail.com	
Alternate e-mail address (IQAC)	lakshmi_coe@yahoo.co.in	
3.Website address	http://lakshmicoe.gandhigram.org	
Web-link of the AQAR: (Previous Academic Year)	http://lakshmicoe.gandhigram.org/AOAR	
4. Whether Academic Calendar prepared during the year?	Yes	
• if yes, whether it is uploaded in the Institutional website Web link:	http://lakshmicoe.gandhigram.org/Archives	
5.Accreditation Details	•	

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	80-85	2004	03/05/200	02/05/200
Cycle 2	В	2.86	2012	10/03/201	09/03/201

6.Date of Establishment of IQAC 19/03/2009

7.Provide the list of funds by Central/ State Government-UGC/ICSSR/IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMTT etc.

Institution/ Depar tment/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NIL	NIL	NIL	Nil	NIL

8. Whether composition of IQAC as per latest	Yes
NAAC guidelines	

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Upload latest notification of formation of IQAC	View File			
9.No. of IQAC meetings held during the year	12			
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes			
(Please upload, minutes of meetings and action taken report)	<u>View File</u>			
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No			
• If yes, mention the amount				
11.Significant contributions made by IQAC de	uring the current year (r	naximum five bullets)		
Organized Two International Confe	erences			
Projects applied to various fundi	ng Government and	l Non Government		
In addition to SWAYAM courses we have Initiated two ADD ON course				
Psychology Lab was Upgraded				
Skill development programs were of short term course on Gandhian Tho				
12.Plan of action chalked out by the IQAC in a Quality Enhancement and the outcome achiev may be provided).	0 0	•		

Plan of Action	Achievements/Outcomes		
International Conferences conducted in collaboration with Gandhigram Rural Institute and with Tamilnadu Teachers Education University	enhanced collaborative learning among students and faculties		
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13. Whether the AQAR was placed before statutory body?	No		
Name of the statutory body			
Name of the statutory body	Date of meeting(s)		
Nil	Nil		
14.Whether institutional data submitted to Al	SHE		
Year	Date of Submission		
2017	11/12/2017		
15.Multidisciplinary / interdisciplinary			

Lakshmi College of Education, Gandhigram is a standalone Teacher

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Education College started in 1967 and affiliated to Tamilnadu Teachers Education University, Chennai with the Recognoisition by We offering Two years B.Ed. Degree Program since 2015. We provide pedagogical subjects that include Mathematics, English, Physical Science - Physics & Chemistry and Biological Science -Botany & Zoology. With these school subjects we integrate subjects such as Educational psychology, Philosophy, Sociology, Education, Inclusive Education, Environmental Education, ICT education and Value education. In this academic year add on course also introduced for each semester one paper such as life skill, Child rights, Human Rights etc. This inter disciplinary program encourage students to aware different ways of learning and becoming lifelong learners. Collaborative approach inculcates the team spirit and leadership in creative ways. Problem solving skills also developed and students become interdisciplinary thinkers and so in future they become analytical, critical, reflective thinkers and developed problem solving skills. According to our vision and mission we foster gandhian values and uplift the educational qualifications of rural students.

16.Academic bank of credits (ABC):

Our institution is strictly following the curriculum of the Tamilnadu Teacher Education University. We are not following the choice based on credit system in our evaluation procedure. We motivate the students to enroll themselves in online platforms such as Swayam, Mooc, Moodle, NPTEL, etc. for online education to gain their academic bank of credits. From the academic year 2021-2022, University has made it mandatory that every student must complete a online certificate course with One credit. Students who submit their one credit self-learning certificate will alone eligible to attend the practical examination. We insisted all the students from the batch 2020 to 2021 onwards to visit ABC website and enroll them to raise their academic bank credits. Every year we organise a workshop to introduce and enroll online cources. Guide and help the students to select the course, submit the assignments in right time. Motivated the students to continue to join many courses in their life time.

17.Skill development:

Our student teachers are trained to develop their personal, professional and academic skills through annual activities planned and executed by the various committees of the college. Personal skills such as leadership skills, life skills, creativity skills, observation skills, analytical skills,

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Problem solving skills, decision making are developed by providing opportunities to participate actively in study circle, Debate, Discussion, student's parliament and Gurukula classes. Professional skills such as Teaching Skills, Communication skills, Soft skills, Public speaking skills, ICT technical skills, organizational skills are enhanced through the Micro teaching classes, seminars and webinars. Academic skills are developed through guest lectures, student's seminar on emerging trends in their respective subjects as well as in the field of Education. Students were taught with innovative teaching skills, handling classes through online. Pedagogical knowledge also enhanced through the text books of school subjects. Workshops also organised for the preparation of Teachung Learning Materials by using zero cost, waste and low cost locally available materials. Psychological skills like span of attention, memory, attitude and emotional intelligence also measured, enhanced and developed through experiments and workshops.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our mode of instruction is both in the regional language Tamil and in foreign language English. Students are allowed to choose Tamil or in English language to learn and write their university examinations. Faculty members provided study materials both in Tamil and English for all the four semester courses. Our Indian culture is taught by celebrating all the religious festivals like Diwali, Pongal, Ramzan, Christmas, Vijayadhashami etc., in the college. We have course on the topic Yoga and Health Education in which students learn the importance of yoga, food habits, balanced diet and healthy living, therapeutic methods in health care. Environmental education course paper is taught to the students wherein the students develop positive attitude towards conservation of nature. Music and sports classes also conducted to develop their personal skills. Students personality developed through Gurugula system and Student Parliament. National integration and patriotism are inculcated through celebration national important days, and celebrating leaders birthday and memorial days. Debate, discussion and seminars are organised to understand our cultural heritage.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

We have shifted from objective based education to outcome based education. We focused on the highest hierarchy "CREATE" of revised blooms taxonomy. Students are trained to develop teaching competency through innovative teaching methodologies

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such as by teaching through games, drama, role play, etc.,. The main aim of this B.Ed program focused on producing ICT enhanced quality teachers for rural school children. Students are trained with 21st teaching skills such as critical thinking, reflective thinking skills digital literacy, media literacy, information literacy collaborative skills, thereby we develop global citizen. The faculty members adopt the role of instructor, trainer, facilitator and mentor to produce professionally devoted, socially committed, ethically oriented physically sound teachers with commitment to Gandhian values. Many of our alumni members those who are working in Government jobs or retired from Government jobs are invited to the college to motivate and guide our students to try and get government jobs. Our students trained to attend compotetive examinations like TET, CTET, SLET and NET

20.Distance education/online education:

Our staff members attended Faculty Development and refresher courses through online for their career advance. To enhance innovative teaching methods, our staff attended many short term courses and conferences, seminars organised by UGC, NCTE and NAAC through online. Our college organised International conferences through online jointly with other universities likeTamilnadu teachers education university, Madurai Kamaraj University. ICT skills for effective online teaching and learning process also practised. Online classes are conducted through Google meet, Zoom meet, Microsoft Teams. Students participated online competitions such online Quiz, Drawings, Poster Making etc.,. Staff and students are encouraged to attend webinars, workshops, and faculty development programs online. All the Students insisted by the University to complete one credit SWAYAM course by online to complete their B.Ed. Students trained to prepare and conduct online quizes on their concern subjects through google forms, Kahoot and quizziz . Students motivated to attend many online quiz competitions conducted by various universities, various state government departments.

Extended Profile			
1.Student			
2.1	49		
Number of students on roll during the year			

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File Description	Documents	
Data Template	<u>View File</u>	
2.2	50	
Number of seats sanctioned during the year		
File Description		
Data Template	<u>View File</u>	
2.3	49	
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
File Description	Documents	
Data Template	<u>View File</u>	
2.4	48	
Number of outgoing / final year students during to	he year:	
File Description Documents		
Data Template	View File	
2.5Number of graduating students during the year	e year 48	
File Description	Documents	
Data Template	<u>View File</u>	
2.6	49	
2.6 Number of students enrolled during the year		
Number of students enrolled during the year	49	
Number of students enrolled during the year File Description	Documents	
Number of students enrolled during the year File Description Data Template	Documents	

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4.2	20	
Total number of computers on campus for academic purposes		
3.Teacher		
5.1	5	
Number of full-time teachers during the year:		

File Description	Documents	
Data Template	View File	
Data Template	<u>View File</u>	
5.2	10	
Number of sanctioned posts for the year:		

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Planning

1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words

Lakshmi College of Education is affiliated to Tamil Nadu Teachers Education University, Chennai.

The Curriculum for the B.Ed degree course is designed and developed by the Tamilnadu Teachers Education University. One of our staff members is in the Academic Council play a major role in designing and developing the curriculum. Other staff members also express their suggestions periodically and they are informed to the Board of Studies. We are strictly following the curriculum framed by Tamil Nadu Teacher's Education University. We implement the curriculum effectively in our college with the discussions and suggestions from the various committee meetings such as IQAC, College Core Committee, Annual Planning and Association and Club meetings. We allocate the duties for every staff members to perform all the curricular, co-curricular, extracurricular activities and extension activities.

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	<u>View File</u>
Plan developed for the academic year	<u>View File</u>
Plans for mid- course correction wherever needed for the academic year	No File Uploaded
Any other relevant information	<u>View File</u>

1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni

B. Any 5 of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
List of persons who participated in the process of in-house curriculum planning	<u>View File</u>
Meeting notice and minutes of the meeting for in-house curriculum planning	<u>View File</u>
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	View File
Any other relevant information	No File Uploaded

1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which

B. Any 3 of the Above

are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers

File Description	Documents
Data as per Data Template	<u>View File</u>
URL to the page on website where the PLOs and CLOs are listed	https://lakshmicoe.gandhigram.org/#
Prospectus for the academic year	<u>View File</u>
Report and photographs with caption and date of student induction programmes	<u>View File</u>
Report and photographs with caption and date of teacher orientation programmes	<u>View File</u>
Any other relevant information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available

1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year

4

File Description	Documents
Data as per Data Template	<u>View File</u>
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	<u>View File</u>
Academic calendar showing time allotted for optional / electives / pedagogy courses	<u>View File</u>
Any other relevant information	https://lakshmicoe.gandhigram.org/reports/

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1.2.2 - Number of value-added courses offered during the year

3

1.2.2.1 - Number of value-added courses offered during the year

3

File Description	Documents
Data as per Data Template	<u>View File</u>
Brochure and Course content along with CLOs of value-added courses	<u>View File</u>
Any other relevant information	<u>View File</u>

1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

47

1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

47

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	<u>View File</u>
Course completion certificates	<u>View File</u>
Any other relevant information	<u>View File</u>

1.2.4 - Students are encouraged and	Three	of	the	ě
facilitated to undergo self-study courses				
online/offline in several ways through				
Provision in the Time Table Facilities in the				
Library Computer lab facilities Academic				
Advice/Guidance				
	facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic	facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic	facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic	facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic

above

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File Description	Documents
Data as per Data Template	<u>View File</u>
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	<u>View File</u>
Document showing teachers' mentoring and assistance to students to avail of self-study courses	No File Uploaded
Any other relevant information	No File Uploaded

1.2.5 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

48

1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

48

File Description	Documents
Data as per Data Template	<u>View File</u>
Certificates / evidences for completing the self-study course(s)	<u>View File</u>
List of students enrolled and completed in self study course(s)	<u>View File</u>
Any other relevant information	View File

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

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Bachelor of education consist of 4 semesters and toally 15 theory courses with 16weeks internship training at nearby government schools. Each course have its own objectives and activities which improve various skills in teacher trainees.

Indian Contemporary Education was taught to achieve coherent understanding of the field of teacher education,

Pedagogy of school subject was taught to attain the procedural knowledge that creates teachers for different levels of school education.

Environmental Education, Human rights Education, Computer Education, Peace Education, and Educational Psychology are taught to acquire capability to extrapolate and to attain skills and competencies.

Learning and Teaching imparts knowledge on the characteristics of a good teacher, good teaching, various teaching and learning psychological models such as Pavlov classical conditioning, Skinner Operant Conditioning, Social learning model, Piaget learning style etc.,

Create inclusive school course impart the trainees to handle differently abled students. Course provide the awarness about inclusive education and trainees understand the need and importance of inclusive education.

Gender, School and Society course aimed to inculcate equity, equality, justice to avoid gender, social, religious and caste discrimination.

File Description	Documents
List of activities conducted in support of each of the above	<u>View File</u>
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	<u>View File</u>
Photographs indicating the participation of students, if any	No File Uploaded

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school

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system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations International and comparative perspective

Our Institution familiarizes students with the diversities in school system such as Central Government, State Government, Government aided, Municipal & Panchayat schoolsand Private Schools by sending them for 16 weeks of Internship training program.

We also familiarize the diversity in syllabus such as State Board, Central Board, Matriculation Board, ICSE syllabus, through Innovative school visit program.

Our institution took effort to familiarize the inclusive education by admitting challenged students and through visit to special schools like Shanthi Hearing Impaired School, Anbagam school for Mental Retardation.

We have also taken the students to visit schools such as Mathakoddapalli Model School, Hosur, Kendra Vidyalaya School, Gandhigram, Reached the Unreached (RTU) at Batlagundu to understand various administrative procedures.

Our Tamilnadu government schools follows Continuous and comprehensive evaluation, Ellam Thedi kalvi and Naan muthalvan schemes to develop student's inherent skills.

We inculcate the knowledge of Continuous and comprehensive evaluation by providing a special lecture by the Block Resource Teachers from District Educational Training Center.

Our students trained in Activelearning method of teaching and aware about Activity based learning for primary students.

Assessments consist internal and external examinations. Formative and Summative assessments are done through unit test, class test, and university examinations. Marks also allotted to assignment, seminar and projects.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	<u>View File</u>
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	<u>View File</u>

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

In every academic year, our Institution organized a 7 days orientation program immediately after admission.

The institutional objectives, educational objectives, objectives of Teacher education, course objectives and program objectiveswere explained in the orientation.

The teaching skills are introduced and practiced by micro teaching, Mini teaching and seminars. Various types of schools were visited for observation and demonstration classes. Students observe different teaching styles, methodologies of school teachers in real classroom situation. Students acquired teaching skills through micro teaching practises. Demonstration skills also developed through workshops.

Real classroom teaching skills acquired ithrough 16 weekinternshipteaching practice in schools in and around Dindigul District.

During the internship program students learned and experienced the real classroom teaching, classroom management, setting up a question paper, administrating the test, evaluating the answer scripts, Maintanence of varioius registers and statistical analysis of the score of the students.

Students trained to identify the slow learners and the learning disabilities of the students and conducted remedial classes for the slow learners. Enrichment programs planned to encourage gifted students by special projects, exhibition and special lectures.

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File Description	Documents
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	<u>View File</u>

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI

Four of the above

File Description	Documents
Sample filled-in feedback forms of the stake holders	<u>View File</u>
Any other relevant information	<u>View File</u>

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following

Feedback collected, analyzed and action taken

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	<u>View File</u>
Action taken report of the institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	<u>View File</u>

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

49

2.1.1.1 - Number of students enrolled during the year

49

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File Description	Documents
Data as per Data Template	<u>View File</u>
Document relating to sanction of intake from university	<u>View File</u>
Approval letter of NCTE for intake of all programs	<u>View File</u>
Approved admission list year- wise/ program-wise	<u>View File</u>
Any other relevant information	<u>View File</u>

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

49

2.1.2.1 - Number of students enrolled from the reserved categories during the year

49

File Description	Documents
Data as per Data Template	<u>View File</u>
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	<u>View File</u>
Final admission list published by the HEI	<u>View File</u>
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	<u>View File</u>
Any other relevant information	<u>View File</u>

2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

0

2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

0

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File Description	Documents
Data as per Data Template	<u>View File</u>
Certificate of EWS and Divyangjan	No File Uploaded
List of students enrolled from EWS and Divyangjan	No File Uploaded
Any other relevant information	No File Uploaded

2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

Immediately after admission process, we conducted parents' teachers meeting.

In the meeting vision and mission of ourcollege, the rules and regulations of the college and the expected cooperation from the parent's side are discussed.

Parents are also given opportunities to express their views, and expectations.

students are given opportunities for their self Introduction.

An entry level test will be conducted to identify student's knowledge level, ICT skills and the attitude towards teaching profession.

A one-week orientation program will be given to the students. the following listed below are the inputs given to the students

- 1. History of the college
- 2. B.Ed curriculum
- 3. Course papers Introduction
- 4. The various co-curricular and extracurricular activities
- 5. Visit to the various units of Gandhigram trust

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File Description	Documents
Documentary evidence in support of the claim	<u>View File</u>
Documents showing the performance of students at the entry level	No File Uploaded
Any other relevant information	<u>View File</u>

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs

Six/Five of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
Relevant documents highlighting the activities to address the student diversities	No File Uploaded
Reports with seal and signature of Principal	No File Uploaded
Photographs with caption and date, if any	No File Uploaded
Any other relevant information	No File Uploaded

2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student

All of the above

diversity

File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	<u>View File</u>
Reports with seal and signature of the Principal	No File Uploaded
Photographs with caption and date	No File Uploaded
Any other relevant information	No File Uploaded

2.2.4 - Student-Mentor ratio for the academic year

1:10

2.2.4.1 - Number of mentors in the Institution

5

File Description	Documents
Data as per Data Template	<u>View File</u>
Relevant documents of mentor- mentee activities with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

2.3 - Teaching-Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

Teacher Educators conducts their classes in a multidisciplinary approach. Much importance was given to Micro teaching, Link practice, Macro teaching. various teaching methods like lecture method, demonstration, team teaching, peer group learning, student's seminar presentation etc., were followed in order to enhance their teaching learning process. e- resources like Swayam prabha, e-phathasala, Vidhya Mitra, khan academy, you tube lessons etc., were used as the teaching learning materials to promote effective teaching and learning process. several ICT tools like

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Quzziz, Kahoot, Nearpod, Apps like Arloopa, Heygen were also introduced to the students to enhance interactive classroom learning and for evaluation. Problem based learning; project-based learning also given to the students.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	<u>View File</u>
Any other relevant information	No File Uploaded

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

5

File Description	Documents
Data as per Data Template	<u>View File</u>
Link to LMS	Nil
Any other relevant information	No File Uploaded

2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

47

File Description	Documents
Data as per Data Template	<u>View File</u>
Programme wise list of students using ICT support	<u>View File</u>
Documentary evidence in support of the claim	No File Uploaded
Landing page of the Gateway to the LMS used	No File Uploaded
Any other relevant information	No File Uploaded

2.3.4 - ICT support is used by students in Five/Six of the above

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various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports

File Description	Documents
Data as per Data Template	<u>View File</u>
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	<u>View File</u>
Geo-tagged photographs wherever applicable	No File Uploaded
Link of resources used	Nil
Any other relevant information	No File Uploaded

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

The college management provides a conducive environment and academic freedom for all the teaching faculties to work and to implement their innovative ideas in teaching.

Teacher educators work as a team by sharing the responsibilities and divide the academic work equally.

the management provides financial support, moral support and also appreciated the efforts of the teachers for conducting many programs like seminars, workshops, etc.,

Through activities like gurukula classes, club activities, study circle, continuous mentoring is done for the students

Teaching and learning process will meets the individual needs of the students. the hidden potentials are identified among the students. Based on their capability opportunities were created to enhance their skills through association activities, Intra & Inter college activities.

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File Description	Documents
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	No File Uploaded

2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education-from local to regional to national to global

Five/Six of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
Documentary evidence in support of the selected response/s	<u>View File</u>
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	<u>View File</u>
Any other relevant information	No File Uploaded

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

Lakshmi College of Education is actively involving in producing teachers to serve the rural students.

We are strictly followingGandhian principles and ideologies in our college.

Values such as simple living, division of labour, serving the community, skill upgradation, are inculcated amongthe students thereby we are enhancing their empathy and life skills.

Students are taught to preparezero cost and low-cost teaching materials.

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Open education resources are introduced to the students to enhance their teaching and learning.

Students are motivated to write articles for college magazines to enhance their thinking skills.

Our alumnae are rendering their support in organising seminars as well as some of them are serving as the resource person and contribute themselves for students learning.

File Description	Documents
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	<u>View File</u>

2.4 - Competency and Skill Development

2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)

Seven/Eight of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
Documentary evidence in support of the selected response/s	<u>View File</u>
Reports of activities with video graphic support wherever possibl	<u>View File</u>
Any other relevant information	<u>View File</u>

2.4.2 - Students go through a set of activities as preparatory to school- based practice

Six/Seven of the above

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teaching and internship. Pre practice
teaching / internship orientation / training
encompasses certain significant skills and
competencies such as Formulating learning
objectives Content mapping Lesson planning/
Individualized Education Plans (IEP)
Identifying varied student abilities Dealing
with student diversity in classrooms
Visualising differential learning activities
according to student needs Addressing
inclusiveness Assessing student learning
Mobilizing relevant and varied learning
resources Evolving ICT based learning
situations Exposure to Braille /Indian
languages /Community engagement

File Description	Documents
Data as per Data Template	<u>View File</u>
Reports and photographs / videos of the activities	No File Uploaded
Attendance sheets of the workshops / activities with seal and signature of the Principal	No File Uploaded
Documentary evidence in support of each selected activity	<u>View File</u>
Any other relevant information	No File Uploaded

2.4.3 - Competency of effective	Two of the above
communication is developed in students	
through several activities such as Workshop	
sessions for effective communication	
Simulated sessions for practicing	
communication in different situations	
Participating in institutional activities as	
'anchor', 'discussant' or 'rapporteur'	
Classroom teaching learning situations along	
with teacher and peer feedback	

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File Description	Documents
Data as per Data Template	<u>View File</u>
Details of the activities carried out during the academic year in respect of each response indicated	<u>View File</u>
Any other relevant information	No File Uploaded

2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales

Three of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
Samples prepared by students for each indicated assessment tool	No File Uploaded
Documents showing the different activities for evolving indicated assessment tools	No File Uploaded
Any other relevant information	No File Uploaded

2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations

Three of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
Documentary evidence in support of each response selected	No File Uploaded
Sample evidence showing the tasks carried out for each of the selected response	No File Uploaded
Any other relevant information	No File Uploaded

2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution ofcommunity related events Building teams and helping them to participate Involvement in preparatory arrangements

Executing/conducting the event

Three of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
Documentary evidence showing the activities carried out for each of the selected response	<u>View File</u>
Report of the events organized	<u>View File</u>
Photographs with caption and date, wherever possible	<u>View File</u>
Any other relevant information	No File Uploaded

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study

Three of the above

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File Description	Documents
Data as per Data Template	<u>View File</u>
Samples of assessed assignments for theory courses of different programmes	<u>View File</u>
Any other relevant information	<u>View File</u>

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

Microteaching classes will be conducted to train the students excel and to attend the mastery level in all the teaching skills

After the instruction received from the university, we send the students to the government and government aided schools for 16 weeks internship program.

During the internship program teacher educators visited the schools and get to know the students' performance from their respective guide teachers and the head master.

Teacher educators will also evaluate the students lesson plan, teaching materials and their classes and give suggestions then and there to the students in the school.

Student teachers are trained to write all the B.Ed. record notebooks and prepare them for the external examinations

Once the dates were announced by the university, practical examinations will be conducted for the students by the external examiner nominated by the university. the external examiner will evaluate the student's teaching competency, their record note books, the attendance certificates received from the school head masters.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	<u>View File</u>

2.4.9 - Number of students attached to each school for internship during the academic year

2.4.9.1 - Number of final year students during the academic year

47

File Description	Documents
Data as per Data Template	<u>View File</u>
Plan of teacher engagement in school internship	<u>View File</u>
Any other relevant information	<u>View File</u>

2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities-experience/exposure Preparation of progress reports

Seven/Eight of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
Sample copies for each of selected activities claimed	<u>View File</u>
School-wise internship reports showing student engagement in activities claimed	<u>View File</u>
Wherever the documents are in regional language, provide English translated version	No File Uploaded
Any other relevant information	<u>View File</u>

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal

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impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

Students are evaluated by the Guide teacher, Headmaster, Teacher Educator and the principal of the Teacher Education Institution and allotted Internal marks for Internship training. Pedagogy teachers will evaluate the 16 practical records through Viva voce. a Model Teaching competency practical exam conducted and necessary corrections and suggestions are given to each student personally the students teaching performance is often get from their respective subject guide teacher through the feedback and evaluation form. Since it was covid lockdown students performed their internship training through online. The teacher educators also joined in their online classes and evaluated their online teaching performance and corrections are made where necessary. Finalexternal evaluation will be done by the university examiner.

File Description	Documents
Documentary evidence in support of the response	<u>View File</u>
Any other relevant information	No File Uploaded

2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools' to be read as "TEIs" for PG programmes)

All of the above

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	<u>View File</u>
Two filled in sample observation formats for each of the claimed assessors	No File Uploaded
Any other relevant information	<u>View File</u>

2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class

Four of the above

room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	<u>View File</u>
Five filled in formats for each of the aspects claimed	<u>View File</u>
Any other relevant information	<u>View File</u>

2.5 - Teacher Profile and Quality

2.5.1 - Number of fulltime teachers against sanctioned posts during the year

5

File Description	Documents
Data as per Data Template	<u>View File</u>
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	<u>View File</u>
English translation of sanction letter, if it is in regional language	No File Uploaded
Any other relevant information	<u>View File</u>

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

5

File Description	Documents
Data as per Data Template	<u>View File</u>
Certificates of Doctoral Degree (Ph.D) of the faculty	<u>View File</u>
Any other relevant information	<u>View File</u>

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2.5.3 - Number of teaching experience of full time teachers for the during the year

6

2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

File Description	Documents
Copy of the appointment letters of the fulltime teachers	<u>View File</u>
Any other relevant information	<u>View File</u>

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1. In house discussions on current developments and issues in education 2. Share information with colleagues and with other institutions on policies and regulations

Teachers update themselves professionally by attending the orientation coursesa, Refresher courses, Faculty development programs, Short term courses organised by UGC HRDC's.

They also attendseveral webinars, seminars, workshop, conferences, research activities conducted bu other colleges and universities. After attending the programs, the gained knowledge will be shared with the faculty members with effective discussions and healthy aruguments. The topics related toNEP2020, RTE, ALM, RUSA, RMSA were disscussed among the faculty members. Every year each faculty will submit their staff performance appraisal to the head of the Institution. This year we had lot of inputs on ICT skills and shared the knowldege about online teaching and applications of ICT tools. We had discussion on Pro's and Con's of Online teaching Learning Process.

File Description	Documents
Documentary evidence to support the claim	<u>View File</u>
Any other relevant information	<u>View File</u>

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

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Students are evaluated by continuous and comprehensive manner. Other than class test, for each semester we conduct three unit tests, two models before they face their external year ending university examinations. Faculties evaluate the student's discipline, punctuality, Attendance, Assignment, Sseminar presentation, Teaching competency, co-curricular activities and active participation in all curricularand extracurricular activities held in the institution. Marks and the grades are given based on the performance of the students. Internal assessment weight is 30 percentage, External assessment weight is 70percentage.teaching competency of the students enhanced by conducting micro teaching cycle and assessed through peer group evaluation and the teacher educator. Intensive training will be given to the students on Lesson plan writing and their lesson plans are evaluated.

To assess the teacging competency, university practical examination also held in the third semester by the external examiners nominated by the university. As per the university instraction 22 records such as demonstration, case study, observation, environmental, ICT, reading and reflection etc. are assessed in the practical examination.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	<u>View File</u>
Any other relevant information	<u>View File</u>

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually

Five of the above

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File Description	Documents
Copy of university regulation on internal evaluation for teacher education	<u>View File</u>
Annual Institutional plan of action for internal evaluation	<u>View File</u>
Details of provisions for improvement and bi-lingual answering	No File Uploaded
Documentary evidence for remedial support provided	No File Uploaded
Any other relevant information	No File Uploaded

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

Summative examination was conducted by the TamilNadu Teacher's university, Chennai. Before providing the hall tickets, we received the nominal roll from the university. It will be checked by the teacher educator and the students in their name spelling, date of birth, pedagogy subject, optional/elective course, and course codes. If there is any grievance immediately informed to the control or of examination, TNTEU through email. In the same way after receiving the results if the student to have any corrections in their mark statements will be informed to the controller of examination for further action. Then and there there all their grievances are rectified with the assistance of teaching and non teaching staff. Every student have freedom to express their grievences personally, directly or in the grievence box. In the student parliament also stuents grievences are disscussed and decision will be taken with the help of staff and management.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	<u>View File</u>
Any other relevant information	<u>View File</u>

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

Every academic year we staff planned the annual plan under IQAC meeting. In that duty allotment and activities schedules are

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planned. Each course paper will be allotted for each faculty according to the work load. The Time table will be framed for the unit test, model exam. Prior information will be to the students and the staff members through the circular. All the subject staff prepare the question paper based on the university pattern and was submitted to the Head of the Institution. Staff conducted the exam online following the supervision guidelines of the university. After the test conducted, the papers will be evaluated by the concern subject staff and the mark statement was submitted to the office within a week.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	<u>View File</u>
Any other relevant information	<u>View File</u>

2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

Our college offering at present only two years B.Ed, program. Degree awarded by the Tamil Nadu Teachers Education University since 2008. Our college was started in 1967 to meet the special requirements of secondary schools in rural areas emphasizing the training of graduates in Mathematics, English, Physical science and Biological science to enable them to work in rural high schools and higher secondary schools. Students admitted through Single window counselling system by Tamil Nadu Government. Founder of our institution was the Gandhian follower, so inculcating patriotism and following Gandhian principles are the primary aim of our institution. Our vision and mission statements gives the institutional objective. To develop professionally competent, selfactualized teachers with commitment to Gandhian Values is our vision and to provide quality teacher education with professionally devoted, socially committed, ethically upright, rurally oriented and physically sound teachers. First year 7 courses with 3 courses on enhancing professional capacities and the second year 4 core courses 1 elective with 1 course on enhancing professional capacities. Programme learning outcomes (PLO) and Course learning outcomes (CLO) were given by the Tamil Nadu Teachers Education University with the syllabus.

File Description	Documents
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	<u>View File</u>

2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	<u>View File</u>
Result sheet for each year received from the Affiliating University	<u>View File</u>
Certified report from the Head of the Institution indicating pass percentage of students program- wise	<u>View File</u>
Any other relevant information	<u>View File</u>

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

Our B.Ed. program syllabus was framed by Tamil Nadu Teachers Education University, Chennai. The PLO's and CLO's of each course is stated clearlyin the syllabus. we focus on the progressive performance of the students and attainment of professional and personal attributes throughthe institutional activities such as case study, Educational Psychology Practical's, Course work, daily prayer activities, organizing language club, science club and Mathematics club. Byconducting case study of the students, the staff identifies the learning needs of the students, the progressive developmentof the student is attained throughproviding intensive training on the pedagogical skills and are developed through feedbacks of the staff and peer members fortheir micro, mini, macro teaching. Practical skill in teaching competency was developed through the evaluation obtained from guide teacher of the internship school. personal attributes like punctuality, regularity, leadership are developed through involving the students in daily prayer activities, cultural activities, sports activities, imparting human values along the with the regular course content delivery.

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File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	<u>View File</u>
Any other relevant information	<u>View File</u>

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

47

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	<u>View File</u>
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	View File
Any other relevant information	No File Uploaded

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

Immediately after admission one-week orientation cum bridge course was organized every year. In that we identified students learning needs, their potentials, their learning difficulties, skills such communication skills, soft skills, life skills, etc. We planned and conductedseveral seminars, webinars, workshops, cultural activities such as oratoral, debate, group discussion, brain storming lessons to enhance the overall development of the students, the students' performance are assessed through various tasks such as micro teaching, mini teaching, macro teaching, class test, unit test, model test, model practical's. reading skills of the future teachers developed by organizing study circle monthly once, by giving book reviews they enhance their presentation, communication, public speaking skills. essay competitions, poem competitions are conducted to enhance their writing skill, creativity. we trained the students to prepare teaching aids atlow

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cost &zero cost waste materials.

File Description	Documents
Documentary evidence in respect to claim	<u>View File</u>
Any other relevant information	<u>View File</u>

2.8 - Student Satisfaction Survey

2.8.1 - Online student satisfaction survey regarding teaching learning process

nil

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

NIL

File Description	Documents
Data as per Data Template	<u>View File</u>
Sanction letter from the funding agency	No File Uploaded
Any other relevant information	No File Uploaded

3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

NIL

File Description	Documents
Sanction letter from the funding agency	<u>View File</u>
Income Expenditure statements highlighting the research grants received certified by the auditor	No File Uploaded
Any other relevant information	No File Uploaded

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects

One of the above

Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research

File Description	Documents
Data as per Data Template	<u>View File</u>
Institutional Policy document detailing scheme of incentives	No File Uploaded
Sanction letters of award of incentives	No File Uploaded
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	No File Uploaded
Documentary evidence for each of the claims	No File Uploaded
Any other relevant information	<u>View File</u>

3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports

One of the above

File Description	Documents
Documentary evidences in support of the claims	<u>View File</u>
Details of reports highlighting the claims made by the institution	No File Uploaded
Reports of innovations tried out and ideas incubated	No File Uploaded
Copyrights or patents filed	No File Uploaded
Any other relevant information	<u>View File</u>

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3.2 - Research Publications

3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

1

File Description	Documents
Data as per Data Template	<u>View File</u>
First page of the article/journals with seal and signature of the Principal	<u>View File</u>
E-copies of outer jacket/contents page of the journals in which articles are published	No File Uploaded
Any other relevant information	No File Uploaded

3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

7

File Description	Documents
Data as per Data Template	<u>View File</u>
• First page of the published book/chapter with seal and signature of the Principal	<u>View File</u>
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference- proceedings per teacher	No File Uploaded
Any other relevant information	No File Uploaded

3.3 - Outreach Activities

3.3.1 - Number of outreach activities organized by the institution during the year

3.3.1.1 - Total number of outreach activities organized by the institution during the year

2

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File Description	Documents
Data as per Data Template	<u>View File</u>
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	<u>View File</u>
Any other relevant information	No File Uploaded

3.3.2 - Number of students participating in outreach activities organized by the institution during the year

3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

50

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	<u>View File</u>
Report of each outreach activity with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

50

3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

50

File Description	Documents
Data as per Data Template	<u>View File</u>
Documentary evidence in support of the claim along with photographs with caption and date	<u>View File</u>
Any other relevant information	No File Uploaded

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3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme . The college undertakes various extension activities in the neighbourhood community. NSS organizes a camp in nearby adopted village and several activities werecarried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, water conservation , Shramdan, Social interaction, Group discussion Eradication of superstition, Environmentalawareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Healthcheck up camp, Veterinary guidance, Farmers meet, Awareness about farmer's suicide etc.

It aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. The NSS unit of the college organizes various extension activities as tree plantation, Road safety awareness, Ekta daud for health, Save fuel save country programme, Swachhta Abhiyan ,National equality awareness. Other than, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens. All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Documents
Relevant documentary evidence for the claim	<u>View File</u>
Report of each outreach activity signed by the Principal	<u>View File</u>
Any other relevant information	No File Uploaded

3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

NIL

File Description	Documents
Data as per Data Template	<u>View File</u>
Appropriate certificates from the awarding agency	No File Uploaded
Any other relevant information	No File Uploaded

3.4 - Collaboration and Linkages

3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

0

3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

0

File Description	Documents
Data as per Data Template	<u>View File</u>
List of teachers/students benefited by linkage – exchange and research	No File Uploaded
Report of each linkage along with videos/photographs	No File Uploaded
Any other relevant information	No File Uploaded

3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

1

File Description	Documents
Data as per Data Template	<u>View File</u>
Copies of the MoU's with institution / industry/ corporate houses	<u>View File</u>
Any other relevant information	No File Uploaded

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities

Three/Four of the above

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Practice teaching /internship in schools
Organizes events of mutual interest-literary,
cultural and open discussions on pertinent
themes to school education Discern ways to
strengthen school based practice through
joint discussions and planning Join hands
with schools in identifying areas for
innovative practice Rehabilitation Clinics
Linkages with general colleges

File Description	Documents
Data as per Data Template	<u>View File</u>
Report of each activities with seal and signature of the Principal	<u>View File</u>
Any other relevant information	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

The institution ensures adequate availability and optimal utilization of physical

infrastructure as it is critically linked to the vision of the college-

At the beginning of the academic year need-assessment for replacement / up-gradation /

addition of the existing infrastructure is carried out based on the suggestions. The Time Table

committee plans ahead for all requirements regarding classrooms, laboratories, furniture

and other equipments.

? Optimal deployment of infrastructure is ensured through conducting

workshops/awareness programs/training programs for faculty on the use of new

technology.

? Effective utilization of infrastructure is ensured through appointment of adequate

and well qualified system administrator.

? The optimal utilization is ensured through encouraging innovative teaching -

learning practices.

? The available physical infrastructure is optimally utilized beyond regular college

hours, to conduct certificate courses, co-curricular activities/extra - curricular

activities, parent teacher meetings, Campus Recruitment Training classes, campus

recruitments, meetings, seminars, conferences etc.,.

? It is used as an examination centre for M.Ed Exam centre for Tamilnadu teachers education university affiliated colleges of Dindigul district.

Computer Centre Equipped with latest Configuration Desktops and software Drawing Hall Equipped with drawing boards Library & reading room Equipped with digital library facility

Research Laboratories Equipped with latest Configuration Desktops and software and Equipments

File Description	Documents
List of physical facilities available for teaching learning	<u>View File</u>
Geo-tagged photographs	<u>View File</u>
Any other relevant information	No File Uploaded

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

4

File Description	Documents
Data as per Data Template	<u>View File</u>
Geo-tagged photographs	<u>View File</u>
Link to relevant page on the Institutional website	https://lakshmicoe.gandhigram.org/facilities/
Any other relevant information	No File Uploaded

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

1,75,000

File Description	Documents
Data as per Data Template	<u>View File</u>
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	No File Uploaded
Any other relevant information	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

Our institution has library with all necessary latest reference books for the B.Ed curriculum. but Integrated Library Management system is not available in our institution. we are planning to upgrade our instution library as digital library. once in a week at present our students are sent to use ILMS in our sister concern institution, Gandhigram Rural university. In our regular time table weekly two periods were allotted for library. students share their reflective on their reading of books in the study circle which is organised monthly once. through this students reference

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skill, presentation and communication skills are developed among the students.

File Description	Documents
Bill for augmentation of library signed by the Principal	No File Uploaded
Web-link to library facilities, if available	https://lakshmicoe.gandhigram.org/facilities/
Any other relevant information	<u>View File</u>

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

Our college library is opened in all the working days from morning 9am to 5pm. Staff and students access the library and permitted to take the books. Our management appointed a management staff as librarian who handled all the library related registers. Reference books like encyghlopedia are distributed only for refernce.

Maximum 10 days students can keep the books otherwise they have to renew the book. Staff and students can suggest some books, journals, magazines to purchase. According to the time table students are attending library weekly two periods and other than that any time in the working days students and staff can access. Our library have book banking system. Through this poor and economically week students use the subject books continiously for one semester and then they can return. Every year outgoing students submit their used own books and Itkept in the library book bank system for their juniors use.

File Description	Documents
Landing page of the remote access webpage	No File Uploaded
Details of users and details of visits/downloads	No File Uploaded
Any other relevant information	No File Uploaded

4.2.3 - Institution has subscription for e-	One of the above
resources and has membership / registration	
for the following e-journals e-Shodh Sindhu	
Shodhganga e-books Databases	

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File Description	Documents
Data as per Data template	<u>View File</u>
Receipts of subscription /membership to e-resources	No File Uploaded
E-copy of the letter of subscription /member ship in the name of institution	No File Uploaded
Any other relevant information	No File Uploaded

4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)

5000

File Description	Documents
Data as per Data Template	<u>View File</u>
Income Expenditure statements highlighting the expenditure on purchase of books, journals, eresources with seal and signature of both the Principal and Chartered Accountant	<u>View File</u>
Any other relevant information	<u>View File</u>

4.2.5 - Per day usage of library by teachers and students during the academic year

4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year

4	0

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File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	No File Uploaded
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	Nil
Any other relevant information	No File Uploaded

4.2.6 - Efforts are made to make available
National Policies and other documents on
education in the library suitable to the three
streams of teacher education –general
teacher education, special education and
physical education by the following ways
Relevant educational documents are obtained
on a regular basis Documents are made
available from other libraries on loan
Documents are obtained as and when
teachers recommend Documents are obtained
as gifts to College

None of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
Any other relevant information	No File Uploaded

4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

Institute provides Internet, Wi-Fi facility and LAN to the staff members and students to meet the teaching and learning process with techlogical commitments. Everyyear our college management has updated the wifi connection with speed limit and students ratio. And the departmental activities include seminar and conferences done with technology based only. The students and

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staff gained knowledge from the latest version. The student-teachers submits their seminar and other related activities through techology based and each departments conducted thier subject test through online mode also the 21st century skills and new education policy insist students will learn techology in all field it will creates more jobs opprotuties for seeking jobs in youngters.

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	No File Uploaded
Any other relevant information	No File Uploaded

4.3.2 - Student - Computer ratio during the academic year

5:1

File Description	Documents
Data as per data template	<u>View File</u>
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	No File Uploaded
Any other relevant information	<u>View File</u>

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:

C. 250 MBPS - 500MBPS

File Description	Documents
Receipt for connection indicating bandwidth	No File Uploaded
Bill for any one month during theacademic year indicating internet connection plan, speed and bandwidth	No File Uploaded
Any other relevant Information	No File Uploaded

4.3.4 - Facilities for e-content development are available in the institution such as

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Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS)
Teleprompter Editing and graphic unit

File Description	Documents
Data as per Data Template	<u>View File</u>
Link to videos of the e-content development facilities	Nil
List the equipment purchased for claimed facilities along with the relevant bills	No File Uploaded
Link to the e-content developed by the faculty of the institution	Nil
Any other relevant information	No File Uploaded

4.4 - Maintenance of Campus and Infrastructure

4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

1,13,000

File Description	Documents
Data as per Data Template	<u>View File</u>
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	<u>View File</u>
Any other relevant information	<u>View File</u>

- 4.4.2 Systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc.are in place Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 200 words
 - Regularly our management gave financial support provision for cleaning the campus. And after that, our students maintain the campus by community period and monitor by sanitary minister (students parliament system). Sweeper cleans all the toilets once in a month.

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- (ii) Dustbins are kept in-front of the class rooms. Students are asked to throw the rough paper in these dustbins. There is cleanliness minister nominated by Parliament speaker in each department. The cleanliness minister reports if there is any dirty place in the campus. They also take part in the cleanliness awareness program held by NSS.
- (iii) Since there is no any lab-attendant against the sanctioned post, so these students clean the

laboratory time-to-time under the supervision of sanitary student minister.

(iv) Water purifier is maintained time-to-time.

File Description	Documents
Appropriate link(s) on the institutional website	Nil
Any other relevant information	No File Uploaded

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning

Three of the above

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File Description	Documents
Data as per Data Template	<u>View File</u>
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	<u>View File</u>
Sample feedback sheets from the students participating in each of the initiative	<u>View File</u>
Photographs with date and caption for each initiative	<u>View File</u>
Any other relevant information	No File Uploaded

5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable

Three/Four of the above

File Description	Documents
Geo-tagged photographs	<u>View File</u>
Any other relevant information	No File Uploaded

5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

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File Description	Documents
Data as per Data Template for the applicable options	<u>View File</u>
Institutional guidelines for students' grievance redressal	<u>View File</u>
Composition of the student grievance redressal committee including sexual harassment and ragging	<u>View File</u>
Samples of grievance submitted offline	<u>View File</u>
Any other relevant information	<u>View File</u>

5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)

Three of the above

File Description	Documents
Data as per Data template	<u>View File</u>
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	No File Uploaded
Report of the Placement Cell	<u>View File</u>
Any other relevant information	<u>View File</u>

5.2 - Student Progression

5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

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Number of students placed as teachers/teacher educators	Total number of graduating students
14	2

File Description	Documents
Data as per Data Template	<u>View File</u>
Reports of Placement Cell for during the year	<u>View File</u>
Appointment letters of 10 percent graduates for each year	<u>View File</u>
Any other relevant information	<u>View File</u>

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

3

File Description	Documents
Data as per Data Template	<u>View File</u>
Details of graduating students and their progression to higher education with seal and signature of the principal	<u>View File</u>
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	No File Uploaded

5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

11

File Description	Documents
Data as per Data Template	<u>View File</u>
Copy of certificates for qualifying in the state/national examination	<u>View File</u>
Any other relevant information	No File Uploaded

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5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

A Student Council is a structure with student-representatives through which students involved in all the college activities. Staff and students also partnership with the management by decentralized system of administration for the smooth running of the college academic and administrative activities.

The Student Parliament at lakshmi college of Education, Gandhigram consists of various working departments, Each department hasMinister and a Deputy who are responsible for leading the work of the members of the group. Rules and regulation framed for the parliament and responsibilities are informed to the ministers.

The 2021-22 Parliamentary working departments are: Education Health, sports, Finance, Culture, External Affairs, Community Service, and the Arts Health and Wellbeing, Peer Support.

Each working party organizes and leads certain initiatives in our college annual activities. The Parliamentary provide an opportunity for students to: express their opinions; represent the students and participate in authentic decision making in their particular portfolio. Student ministers are encouraged to initiate and collaborate to deliver projects according to their portfolio as members of Parliament. Student ministers are responsible forupholding our values of respect, responsibility, pride and perseverance.

Speaker has Overall responsibility of the Student Parliament, and Monitoring and supervising the activities of the other ministers, Writing notices regarding the curricular and co-curricular activities. ...

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File Description	Documents
Copy of constitution of student council signed by the Principal	<u>View File</u>
List of students represented on different bodies of the Institution signed by the Principal	<u>View File</u>
Documentary evidence for alumni role in institution functioning and for student welfare	<u>View File</u>
Any other relevant information	<u>View File</u>

5.3.2 - Number of sports and cultural events organized at the institution during the year

10

File Description	Documents
Data as per Data Template	<u>View File</u>
Reports of the events along with the photographs with captions and dates	<u>View File</u>
Copy of circular / brochure indicating such kind of events	<u>View File</u>
Any other relevant information	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

Lakshmi College of Education alumnus supporting to promote the advancement of the College. Increase the visibility of the Alumni Association in every year. Engage and recognize alumni based on their relationship with our college and alumni association. Every year we Maintain an up-to-date alumni database.

To Strengthen Alumni Association, every year the meet the present batch students through special lectures, training Program and motivational speech. Alumni helping the current batch students by suggesting to choose the right career stream or college for their

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higher studies. Alumni members helped in providing Internships, placements, donations and scholarships.

Sustain an actively involved Alumni Board. The purpose of an our alumni association is to foster a spirit of loyalty and to promote the general welfare of our college. Our Alumni associations exist to support the parent organization's goals. Our college alumnus are gave their contiguous support to maintain Green Environment through Tree sapling plantationanddonate R.O Water Facility for our current batch students.

File Description	Documents
Details of office bearers and members of alumni association	No File Uploaded
Certificate of registration of Alumni Association, if registered	No File Uploaded
Any other relevant information	<u>View File</u>

5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support

Three/Four of the above

File Description	Documents
Documentary evidence for the selected claim	No File Uploaded
Income Expenditure statement highlighting the alumni contribution	No File Uploaded
Report of alumni participation in institutional functioning for the academic year	<u>View File</u>
Any other relevant information.	<u>View File</u>

5.4.3 - Number of meetings of Alumni Association held during the year

2

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File Description	Documents
Data as per Data Template	<u>View File</u>
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	<u>View File</u>
Any other relevant information	<u>View File</u>

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

Our college Alumni Association acts effectively to support the institutional development. Our alumni members acts as resource persons in various seminars and workshops organized in the college on various titles which are useful to the future of our students.

Yearly two times they met and plan for the future activities. Many of our alumnus possess great government positions. So they motivate our students to attend competative examination tips and suggest the plan of action for students development.

Alumnus also donate for infrastructure development and donate books to the college library. Alumnus fix the RO system in the college premises to provide pure drinking water to our students.

Alumns organising special training classes to motivate the students to get success in various compotetive examinations such as TET, TNPSC, CTET

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	<u>View File</u>

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students

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and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

The college follows its vision and mission to serve better for students. The governance of the college matches vision and the mission of the college. Our vision and the mission are as follows:

MISSION

- To providing a transformative education that integrates Gandhian principles of truth, non-violence, equality, and sustainability, empowering students to become ethical leaders.
- To maintain excellent academic standard through innovation and effective teaching learning method in a joyful environment.
- To create a learner-friendly environment to make learning a joyful and fruitful experience.
- To nurture compassionate and socially responsible individuals who will contribute positively to society and work towards a more just and harmonious world.

VISION

To cultivate a community of compassionate individuals rooted in Gandhian values, dedicated to academic excellence, social responsibility, and positive societal transformation. We envision a learning environment that fosters curiosity, creativity, and critical thinking, inspiring our students to be lifelong learners and catalysts for meaningful change in an ever-evolving global landscape.

GOALS AND OBJECTIVES

- Fostering global teaching competencies among student teachers.
- Promoting the use of Educational technology in Teaching & Learning.
- Quest for Excellence.
- To promote the faculty towards quality research and examination.

Empowerment through Education

File Description	Documents
Vision and Mission statements of the institution	<u>View File</u>
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	<u>View File</u>
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

The Institutions follows the Professional Management approach, The Professional Management aims at implementing the concept of innovative managing the academic and administrative matters.

The Institution believe in the practices of decentralisation and participatorymanagement system. Practice of Decentralisation is having its own significance. It reflects the policy decision making, annualplanningadministration, and office management.

Management and Administration is responsible for quality initiative to promote education to all sections. Our college enhance the quality at various levels - Management, College Development Committee, Governing Council, Principal, IQAC Committee, NAAC Committee, Various Committees, Academic Staff Welfare, Administrative and Non teaching Staff, NSS, all the stakeholders involve in the decentralisation and participative management all are working together for efficient functioning of the Institution.

Management: The Institution promotes a culture of decentralisation and participative management involving all types of stakeholders in the process of decision making. The management always believes in decentralisation and participative management. The management endeavours best substantial independence in decision making process.

The Principal: The Principal is the executive head of the

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institution. She is authorized to take decisionsregarding academic, administrative and financial matters in accordance with the policy decided by the Executive committee and the College Development Committee.

File Description	Documents
Relevant documents to indicate decentralization and participative management	<u>View File</u>
Any other relevant information	No File Uploaded

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

Our institution ensures complete transparency in all its functions. We undertake the following measures to ensure transparency:

Financial Functions

We haveinternal audit by a chartered accountant every year in June and submitted to the Joint Director Office. External audit is also conducted periodically by the office of the Joint Director, Government of Tamilnadu. For ensuring transparency in purchase, we have a purchase committee. The required items are purchased through the purchase committee by getting quotations. Financial transaction is done through the Cheques and RTGS facilities. Daily Fee Collection is credited in bank account regularly. Cashbook, Ledger Book and Vouchers File are maintained. College has joint bank accounts with the signature authority of the Principal, Treasurer and Secretary. All the bills are paid only through the Cheques.

Academic Functions

The college constituted different committees for smooth academic function i.e. IQAC, Academic Audit Committee, Admission Committee, Examination Committee and Time-Table Committee. The main responsibility of these committees is to ensure transparency in academic functions in addition to the heads of the Faculty and Departments. Admission process is completely transparent. The reservation policy is followed as per the government norms. As per

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teaching workload timetable is prepared. According to time schedule, teaching and learning process is conducted. Internal and University examinations are taken as per university time schedule. Optimum use of the time, resources and infrastructural facilities are utilized for teaching- learning process and evaluation.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	<u>View File</u>
Any other relevant information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

Institutional Strategic Goals

- Efficient Teaching erudition procedure
- Ensuring effective governance
- Student's Overall Development through Participation
- Proper Discipline
- Women/Student/Faculty Grievance
- Financial Planning & Management
- interaction with other institutes

Strategic Planning Efficient Teaching Erudition procedure

- Academic planning and preparation of Academic Calendar
- Conduct training based on current demand analysis
- Constant assessment to measure outcomes
- Use of more practical methods of teaching
- Use of e- learning resources
- Provide mentoring and individual support
- Follow a transparent feedback system
- Performance enhancement through workshops and seminars.
- Implementation of best practices for students

Ensuring Effective Governance

 To review the smooth running of the administrative activities of the college, discussing approval of new programs.

- To review the examination results (Internal as well as External) of all programs; result analysis and their improvement strategies.
- To provide support for conducting all kinds of activities: Co-curricular and Extra-curricular.

Student's Overall Development through Participation

- The Student Representatives have the responsibility towards students to be available to listen to student views and concerns and actively represent them in an objective and accurate manner.
- Budget framing and allotment for student development programs and activities
- Students Trainings & Placement Activities

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	https://lakshmicoe.gandhigram.org/reports/
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

Our college is an Government aided institution following all the educational policies implemented by Tamilnadu Government.

Affiliated to tamilnadu teachers education university and strictly

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following all the rules , regulation and policies framed by the university.

our founder was a disciple ofgandhi, hence gandhian principles are included in our policies.

Ours ia a decentralised management, we have College committe with the members from all the levels. all the college activities discussed and the decision taken in college committee meeting. the committee will conduct meetings at regular intervals of three months.

the college administrative works are taken up by chairman, secretary, principal, facultiies & non teaching staff.

the administrative work is verified by both external and internal auditors once in a year.

The college prepares the budget and the budgetary provisions will be placed in Governing Body for approval. The appointment and admission will be made transparantly after getting approval from the government body. The selection committee which includes the official from the government side and subject experts. The staff will be accepted only after the approval of the government body and then only salary will be drawin for them.

File Description	Documents
Link to organogram on the institutional website	https://lakshmicoe.gandhigram.org/#
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	<u>View File</u>

6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students Five/Six of the above

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File Description	Documents
Data as per Data Template	<u>View File</u>
Screen shots of user interfaces of each module	<u>View File</u>
Annual e-governance report	No File Uploaded
Geo-tagged photographs	No File Uploaded
Any other relevant information	No File Uploaded

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

administrative and academic works of our college are taken up by various committees such as college committee, IQAC committee, Admimission committe, Discipline committe, grievance cell, anti ragging cell, NSS, Red ribbon club, Department association, alumni cell and so on.

college committee and IQAC together frame Annual plan, Monthly plan, week plan for effective implentation of curiculum.

Admissions are through Tamilnadu government single window counselling system. All the staff members are included in the discipline committee and takes care of attendance, prayer, uniform, wearing of ID cards.

Grievance cell organize student parliament once ina a month. all the students are given opportunity to play various ministrial roles and speaker. All the grievences were discussed in the parliament andthe necessary decision will be taken by the students with the help of faculty members.

Anti ragging cell is formed but yet we have not received any ragging cases among the students.

NSS is actively conducting various extension activities such as awareness rally, clean & green, sramadhan, community visit, etc.,

Red ribbon club conducts program suchas awareness of AIDS, Health education, discussion with minority groups such as transgender & tribal

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File Description	Documents
Minutes of the meeting with seal and signature of the Principal	<u>View File</u>
Action taken report with seal and signature of the Principal	<u>View File</u>
Any other relevant information	<u>View File</u>

6.3 - Faculty Empowerment Strategies

- 6.3.1 Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 200 words
 - A unit of Water dispenser is available at office room for the purpose of providing clean and pure drinking water to both Teaching and Non-teaching staff.
 - Unlimited internet access is provided to both Teaching and Non-teaching staff.
 - Management maintains the service of provident fund to both teaching and non-teaching staff
 - Staff provided with financial support to attend conferences / workshops
 - The quarters will be provided for teaching staff and non teaching staff nearby college premises.
 - The cluster education system is available in our college campus. And so the children of the teaching staff and non teaching staff will be benefited
 - Khadhi comminsion of Gandhigram Trust will give all the staff concession for clothes and materials.
 - Lakshmi seva sangam will give concession for our products which are organic and natural medicines.
 - Hospital aminities are being provided for staff and family members also
 - Children park and creche are available in the unit and so the working women are very fortunate to work.

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File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	No File Uploaded
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

2

File Description	Documents
Data as per Data Template	<u>View File</u>
Institutional Policy document on providing financial support to teachers	No File Uploaded
E-copy of letter/s indicating financial assistance to teachers	No File Uploaded
Certificate of participation for the claim	<u>View File</u>
Certificate of membership	<u>View File</u>
Income Expenditure statement highlighting the financial support to teachers	No File Uploaded
Any other relevant information	No File Uploaded

6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

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File Description	Documents
Data as per Data Template	<u>View File</u>
Brochures / Reports along with Photographs with date and caption	<u>View File</u>
List of participants of each programme	<u>View File</u>
Any other relevant information	No File Uploaded

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

2

File Description	Documents
Data as per Data Template	<u>View File</u>
Copy of Course completion certificates	<u>View File</u>
Any other relevant information	<u>View File</u>

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

The performance appraisal system is an effective and vital mechanism in any institution that helps to provide pertinent information about the employee skill, knowledge and overall performance through assessment. Academic staff is assessed through the feedback form given to student-teachers at the end of every academic year and report of performance score sheets of the staff are carried by IQAC and made available to management and staff members. The trust secretary and the management meets each and every staff personally and appreciates the good work and give suggestion about how to mitigate their weak performance. The exit evaluation will be done by management at the end of the year which will included to appraise the general discipline, academic performance, guidance and counselling, training and guidance, co curricular activities, cometencies, placement, human relations, aminities, hostel, parliament system etc. Based on the feedback the report will be distributed to sort out the issues. The staff will have meeting to rectify the lissues. This will be maintained secretly and confidentilally, no studennts is expected to reveal

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their lidentity. It will be very systamatic and organised event to help and maitain the quality of the institutions.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	<u>View File</u>
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	View File
Any other relevant information	<u>View File</u>

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

JDCE, Madurai regularly conducts internal and external financial audits. It has a full-time Treasurer and Accounts Department since inception to ensure maintenance of annual accounts and audits. 1. The following agencies conduct regular financial audit in the Institute: External Audit: External Audit is conducted by the following: (a) CAG through Auditor General (AG) Chennai. (b) Chartered Accountant of the Institute Internal Audit: Internal Audit is conducted by an Internal Auditor. 2. AG, Chennai conducts statutory audit covering all financial and accounting activities of the Institute. This includes scrutiny of the following: (a) all receipts from fee, donations, grants, contributions, interest earned and returns on investments (b) all payments to staff, vendors, contractors, students and other service providers. 3. All observations/objections of AG are communicated through their report. These objections are examined by separate committees of the institute consisting of Assistant Registrar (Accounts), Internal Auditor, concerned Head of the Department and any other member nominated by the Director. Draft report is submitted to Treasurer and Director, (if necessary) for finalizing compliance report of the Institute.AG's audit for the previous years have been completed and replies have been submitted to their satisfaction. It is pointed out that no serious objection/irregularity is outstanding. No Draft Para has ever been issued against the Institute by AG.

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File Description	Documents
Report of Auditors of during the year signed by the Principal.	<u>View File</u>
List of audit objections and their compliance with seal and signature of the Principal	<u>View File</u>
Any other relevant information	No File Uploaded

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

NIL

File Description	Documents
Data as per Data Template	<u>View File</u>
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	No File Uploaded
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	No File Uploaded
Any other relevant information	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

the faculties of the college gets their salary from the state government . moblization of the funds is through organising workshops, conference , donations from alumni and the fees collected from the studentsas per the government norms. The finance committee is headed by Secretary, Accountant, Treasurer and Governing Body. Before preparing budget for next academic year, the staff members were asked to give their requirements relevant to lab, class room or staff room enhancement in write-up. The budget is presented before the Governing body for its approval. Income and expenditure are closely monitored by the Treasurer office, Campus Financial Officer. CSR funds are also enhanced through submission of proposal and getting projects.

The college receives scholarships from the government for the

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eligible students who belong to Backward Community (BC), Most Backward Community (MBC), Scheduled Caste (SC) and Scheduled Tribe (ST) categories. Since our students are from rural and under privilaged community our college takes necessary actions to get all the monitory benefits for the welfare of the students. Minority scholorship also drawn from the government and each and every individual is taken care of like anything. We are keenly watching and maintain good relation with officials to get the scholorshiops. our staff has been depurted to take immideiate actions.

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	<u>View File</u>
Any other relevant information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

Process of offering life skills and employability skills

Quality Assurance in Lakshmi College is to provide the best possible education service to students. It focuses on improving the processes to deliver quality education to the society. IQAC planned the process of offering orientation to staff and students in the beginning of the academic year and offer certificate programme for life skills to the students. Life Skills enable individuals to translate knowledge, attitudes and values into actual abilities. The Life Skills based education refers to an interactive process of teaching and learning that enables learners to acquire knowledge and to develop attitudes and support the adoption of healthy behavior. Life Skills education believes that early intervention and support at key moments in the lives of young people is vital. The process of teaching the course life skills to students was discussed and finalized in the training programme organized by the IQAC. The college core committee meets regualrly or whenever it is needed.

Practicing ICT teaching-learning process

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Lakshmi Collegefeels that the usage of Smart Class Technology and ICT resources will pave way for making entire teaching learning interactive, effective, easy and intuitive.IQAC conducted training programme on the usage of Smart Class Technology.

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	<u>View File</u>
Any other relevant information	<u>View File</u>

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

the teaching learning process in the institution was reviewed through conducting unit test & model exam. the teaching skills are enhance through micro teaching practice and seminars. projects are given to the students to enhance their writing skills & reference skills. communication skills is developed through conducting speech competition in the occassion of national celebration days and leaders birthday and memorial day. organisation skills are developed throughh organising programs such as cultural events, sports, etc., the preparation of teaching learning material preparation , ICT skills developed through workshops. leadership quality is developed through students parliamentary system of the college. students problems were discussed by the student ministers and necessary steps are taken to solve the problems. in these way students enhance their problem solving skills. 16 weeks school internship will helps the students to enhance their real classroom teaching.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	<u>View File</u>
Any other relevant information	<u>View File</u>

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

4

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File Description	Documents
Data as per Data Template	<u>View File</u>
Report of the work done by IQAC or other quality mechanisms	<u>View File</u>
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF

Three of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
Link to the minutes of the meeting of IQAC	Nil
Link to Annual Quality Assurance Reports (AQAR) of IQAC	Nil
Consolidated report of Academic Administrative Audit (AAA)	No File Uploaded
e-Copies of the accreditations and certifications	No File Uploaded
Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	No File Uploaded
Any other relevant information	No File Uploaded

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6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

The internal tests and other different modes of internal assessment are conducted in the non -semester pattern of examination, motivate the students to take up the academic activities seriously. The academic quality of each student was monitored through mentoring. Various workshops, seminars and guest lecturers were organized to expose the students for different academic and co-academic programmes. Combined with ICT skills the students are motivated for innovative teaching-learning process. The students are encouraged to use the book bank for preparing TET exams.

Life skill programme was conducted in order to enhance the personality development of the students and value added courses like spoken English course was provided to increase the communication skill of the learners. Cisco Webex were purchased for the betterment of the teaching learning process and online programmes. Staff attended many conferences through online. Training is given to the students to prepare teaching aids. Technobased teaching is practiced to make teaching effective. Model teaching is given to the students to be aware of the knowhow of the nuances of teaching. Students are exposed to citizenship training camp to feel the hands-on-experience with the naïve truths and genuineness of the realities of life.

File Description	Documents
Relevant documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

Prevents our college campus from environmental pollution caused by

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various pollutants by the activities

- Reduce, Reuse, And Recycle.
- Waste management
- green club

To reduce air pollutant we planted more plants in our campus through green club.we motivate our students to reduce the Plastic materials usage through this habit they are get awareness about soil pollution. we advised the students to reduce their unnecessary electricity and water usage.we motivate our students to make their teaching Learning materials , greeting card making, invitation preparation, stage decoration ,interior decoration of the class rooms by using waste and zero cost material, we also instructed the students to prepare the vermin compose through vegetable waste. Through waste management activities students understand acquire the habit of reuse and re-cycle Through green club, our students maintain the herbal and kitchen garden .Rain water harvesting system and solar panel lamps are installed in the college campus

File Description	Documents
Institution's energy policy document	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

We maintain vermin-compose tank to prepare manure for our gardening by collecting degradable waste.

We used three color bust bin to separate our waste materials .in Green color dust bin students put their degradable waste. in red color dust bin students put their Non-degradable waste. in blue color dust bin students put their chemical and glass waste.

we advice our students to prepare flower pots .Trays, Pen Stand, box files by waste papers . The waste printed one side papers are used for doing rough draft works. Our college strictly follow Gandhian` values one such significant value is cleaning the campus and the toilets by ourselves.

Our gandhigram trust conducts sramadhan activity once in every

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month and community work is done twice in a week and it is mentioned in our regular time table.

File Description	Documents
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant

Three of the above

File Description	Documents
Documentary evidence in support of each selected response	<u>View File</u>
Geo-tagged photographs	No File Uploaded
Income Expenditure statement highlighting the specific components	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage

Three of the above

File Description	Documents
Income Expenditure statement highlighting the specific components	<u>View File</u>
Documentary evidence in support of the claim	<u>View File</u>
Geo-tagged photographs	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more

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than 100 - 200 words

our institution started with the blessings of gandhiji .our main aim is to promote Gandhian values in future pillars of the society. dignity of labor is uncalculated through siramathan activity in which students and staffs are clean the campus weekly twice. our students motivated to use sudeshi Product and wear khadi uniform regularly. College has green club for promote the campuse nature friendly by tree plantings, Nature walk to nearby areas, Wealth from waste, Kitchen gardening & organic farming, Pokey Preparation , Establishing Herbal Garden, Vermi Composting and Natural interior decorations . This green club activities Develops Aesthetic value, Love and care for nature and Green skills. student understand Relationship between society and environment, Natural resource conservation

Waste management, Green Economy and importance. We use eco friendly products such as betel plates, paper cups, paper plates, and jute bags inside the campus.

File Description	Documents
Documents and/or photographs in support of the claim	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.6 - Institution is committed to encourage	Four	of	the	above		
green practices that include Encouraging use						
of bicycles / E-vehicles Create pedestrian						
friendly roads in the campus Develop plastic-						
free campus Move towards paperless office						
Green landscaping with trees and plants						

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File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	<u>View File</u>
Circulars and relevant policy papers for the claims made	No File Uploaded
Snap shots and documents related to exclusive software packages used for paperless office	No File Uploaded
Income- Expenditure statement highlighting the specific components	<u>View File</u>

7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

0.03 lakhs

File Description	Documents
Data as per Data Template	<u>View File</u>
Income Expenditure statement on green initiatives, energy and waste management	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

Every academic year immediately after the admission we organized orientation program in that our students visit local cartage industries, available community recourses self help groups Production units. In our gandhigram trust itself we have small scale industries such as peanut candy making, dyeing unit, weaving unit, oil extracting mills, ayurveda medicine production unit and khadi products. Our institution take the responsibility of community development by adopt a nearby village and conduct programs such as awareness on health, Environment, hygienic practices, sanitation practices, avoid use of alcoholic, practices, avoid use of open toileting practices. Our college organize many awareness Programmes and Personality development

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activities to develop the rural school students. Our students involved in survey to identify needs and Problems of village. Noted problems are rectified by the help of extension wing of gandhigram trust

File Description	Documents
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	<u>View File</u>
Web-Link to the Code of Conduct displayed on the institution's website	<u>View File</u>
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	No File Uploaded
Details of the Monitoring Committee, Professional ethics programmes, if any	No File Uploaded
Any other relevant information	<u>View File</u>

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website) Describe any two best practices successfully implemented by the institution as per NAAC format

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best practice 1Student Parliament

Student Parliament system consist of various student ministers democratically elected by all the students of the college. It solves various student's Problems with the help of Management, staff and students. The Parliament includes health department, finance department, cultural department, Sports Department, and External Affairs department, Each department has its own objectives, rules and regulation. Each department leads certain initiative to develop students facilities and the development of the college. Student Parliament provide an opportunity for all the students to express their opinions, represent the student's needs and participate in authentic decision making in their particular portfolio.

Best Practice: 2

Title: "Green club."

The significant purpose of all this activities to bring awareness on nature and environment among the people Lakshmi College of Education an educational unit of Gandhigram trust is constantly working on green and clean India activates

Objectives

- To create awareness and better understanding of Nature and the environment.
- To address the various environmental issues and find out a valid solution for environmental issues.
- To inculcate healthy practices to create green surroundings
- To fill up the gap between environment and human life
- To enhance green skills among the students
- To prepare themselves as Environmental Entrepreneurs

File Description	Documents
Photos related to two best practices of the Institution	<u>View File</u>
Any other relevant information	<u>View File</u>

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision,

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priority and thrust in not more than 100 -200 words

Every year our institution Fostering global competency teachers by organize various programs like international conference, workshops and seminars. Our college joint with various universities and colleges to organizes various Programme. To develop socially committed and ethically upright teachers, we provide citizenship training camp, Debate, village extension Programs and Participated state and central government surveys jointly with diet and SCERT for our students. Every year our students went their Internship training Program to rural schools in and around gandhigram, to inculcate Patriotism by celebrating national day such us republic day, independence day, bharathiyar day, Gandhi jeyanthi, national education day, educational development day, we provide Khadi saree as uniform to imbibe the gandhian principles and values

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	<u>View File</u>
Any other relevant information	No File Uploaded

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