



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	LAKSHMI COLLEGE OF EDUCATION
Name of the head of the Institution	Dr.M.Malarvizhi
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04512452337
Mobile no.	9894731243
Registered Email	lakshmi_coe@yahoo.co.in
Alternate Email	profthangamalar@gmail.com
Address	Lakshmi College of Education,Gandhigram
City/Town	Dindigul
State/UT	Tamil Nadu
Pincode	624302
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	K.Dhanalakshmi
Phone no/Alternate Phone no.	04546262997
Mobile no.	9894731243
Registered Email	nhnp98@gmail.com
Alternate Email	lakshmi_coe@yahoo.co.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://lakshmicoe.gandhigram.org/Mi-
nutes/">_https://lakshmicoe.gandhigram.org/Mi- nutes/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://lakshmicoe.gandhigram.org/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	85	2004	03-May-2004	03-May-2009
2	B	2.86	2012	10-Dec-2012	09-Mar-2017

6. Date of Establishment of IQAC	01-Jul-2019
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
ALM Training	27-Jul-2019 1	50

Study Circle	30-Jul-2019 1	99
Teaching Practice Internship	01-Aug-2019 80	50
Teachers Day Celebration	05-Sep-2019 1	50
Students Parliament	05-Sep-2019 1	50
General Association	16-Sep-2019 1	50

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount

20000

Year

2019

12. Significant contributions made by IQAC during the current year(maximum five bullets)

>Training in Micro,macro ,ALM,AALM to enhance teaching competence >Soft and life skill training >Workshop on ICT tools in Education >Bridge Course Training >Creation of Educational Blog

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Bio metric attendance system	Biometric device was installed and staff and students were enrolled daily.
Communication skill development programme	The classes were conducted by Redington CSR Foundation.The students were learned.
Micro Teaching	All faculty members gave training to their students.
Teaching Practice	As per TNTEU Calendar, our II year students were taken up their 16-week teaching practice from 1st August 2019 in 28 Govt .and Govt.Aided schools in and around Dindigul .
First year students' admission	As per instruction given by TNTEU, college was commenced on 19th August 2019 for I year. 45 students admitted through counseling and 5 students admitted through management quota. Out of fifty 13 boys and 37 girls. In this only four girls staying in Hostel remaining 46-day scholar.
PTA meeting	PTA meeting was conducted on 19th August 2019. Staff interacted with I year students and their parents. Parents expressed their expectations from the college and their children.
Study Circle	On 30th August 2019 1st study Circle was organized for our I year students on the topic "Educational principles of Educationist". Our students shared the educational principles of Mahatma Gandhi, Rabindra Tagore, Swami Vivekananda, Sri Aurobindo, Sarvapillai Radhakrishnan and Rousseau.
ALM	One day training programme on "Active Learning Method"was arranged on 27th July 2019 for II year students. BRT trainees from District Educational Office, Dindigul were acted as resource person.

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	20-Mar-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the commencement of the academic year the academic calendar is prepared by the committee organized for the said purpose. At the beginning of the academic year the teachers prepare the teaching plan of their respective subjects. The teaching plan is verified by the Head of the Department. There is sufficient flexibility in the teaching plan, so as to adopt the changes if any. The evaluation of the students is carried out periodically as per the norms of the University. The college ensures effective curriculum delivery through its consistent efforts; the college undertakes to prepare the academic calendar at the commencement of the academic year. The teachers prepare their individual academic and teaching plan which is included in the academic calendar. The college has little scope to include their own chapters in the curriculum as the curriculum described by Gandhian values is adopted by the college as it is mandatory. The college teachers follow the teaching plan in the schedule of their working hours. The syllabus is already divided in the number of hours in which each teacher is supposed to engage. The periodic tutorial / class test / examination are conducted in order to assess the understanding of the students. The examination results are reviewed and the weaker students are taught again and also sometime consulted for their benefits. Teachers take best of their efforts to ensure quality and to enhance academic growth. The college teachers use PPT for elaborating principal concepts in the technique and discussion. Compliance of the curriculum is verified by the principal and the review is taken. The compliance of the curriculum is communicated to the Principal through the TNTEU and at the end of term or year the performance of the students is verified by examination and their feedback. Practical, theoretical & oral examinations are conducted to judge the understanding of the students. The University has changed the pattern of examination it is now both objective as well as subjective. The examination pattern is strictly followed by the college. The transparency in examination is followed by the college. The curriculum compliance is integral to responsibilities of the staff which is completely achieved by the college. Action taken report is prepared by

concerned committees and reviewed in college meetings for timely action taken and for further development of the college. Teaching Aids: • The faculty uses charts, maps, models and specimens along with chalk and board. • Methods like seminar, group discussion, quiz, case study for effective delivery of curriculum. • Study materials, notes and question banks are provided in the class and through mails. • Educational field visits, industrial visits, tours are organized. • Group projects are assigned to teach them team spirit, sharing and develop presentation, research skills. • Social sites such as YOUTUBE, Whatsapp etc. are used for effective teaching. ICT based materials are uploaded on the college website. • Guest lectures, Expert lectures and guidance by departmental Alumni are engaged. • Internet, Computer, LCD projectors and other Audio- visual aids are utilized

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Redington	READ	11/07/2016	90	Employability	IT training

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	30	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Gurukula Course	06/09/2019	50
Disciplinary Mastery	11/11/2019	50
Health Education	05/12/2019	50
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEEd	Internship	50
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

A formal mechanism is followed to get students' feedback for the teachers and course content. The feedback for the teachers and course content is obtained on the format provided by NCTE. The feedback is also obtained from Alumni and remaining stakeholders and their views are considered to bring in the appropriate timely changes in the system. On the basis of the obtained feedback, appropriate changes can be made in the system. • The feedback of the course content helps in knowing how the prescribed curriculum can be implemented in a more effective way. • The feedback of the teachers helps in knowing their performance and improving their teaching wherever required. • Alumni and employers help in knowing how the curriculum can be enriched to make the prospective teachers more competent. • Parents' views help in knowing about how far they and their wards are satisfied with the facilities provided by the institution. Effective feedback helps in making the teachers aware of their strength and areas of improvement and identifying the actions to be taken to improve their performance. It encourages and motivates the teachers to make efforts in a more effective way. The most effective leaders actively seek feedback to enhance their performance. Feedback can also be highly motivating and energizing. It has strong links to employees' satisfaction and productivity. When staff receives little feedback, they tend to be self-critical or self-congratulatory as they are relying upon events rather than specific feedback to measure their performance and impact. Effective leaders have good listening and emotional awareness - they understand the impact that their behaviour has on others.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	50	3000	50
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	50	0	6	0	6

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
6	6	4	1	1	2

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. Student Mentoring System is adopted in the Institution. It is based on the following objectives: • To bridge the gap between the teacher and students by increasing their contact hours. • To identify and address the problems faced by slow learners and first generation learners. • To encourage advanced learners. • To decrease the student drop-out rates. • To prepare students for the competitive world • To create better environment in the institute, where students can approach teachers for both educational and personal guidance. • To bring equity in the classroom by adopting suitable remedial measures for the students. • To identify the strength and area of improvement of the students where they need to work out. Every year, Institute organizes orientation programme on the class commencement day for students of B.Ed. and explains the designing and implementation of the mentoring system of the institute. In the mentoring process, all necessary information related to the students such as contact number, email Id, family income, category, gender etc are initially collected as per the format provided by IQAC. The records of class tests/surprise tests, attendance, student seminars etc. related to the reviewing of the performance of the students are maintained regularly. Guidance and Counselling Cell Incharges maintain interaction with students through individual meetings and social networking sites. Teachers discuss with parents during parent-teacher meetings and try to identify the problems faced by students and related issues. Tutorial classes are also organized for students Gurukula system is follows.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
50	6	1:8

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
9	6	3	0	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	K.Dhanalakshmi	Associate Professor	D.Litt

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-
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			end examination	end/ year- end examination
BEd	10605	year	23/09/2020	20/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institute is affiliated to TNTEU, Chennai and follows the examination pattern of the university. TNTEU guidelines are strictly adhered to with respect to evaluation process. There are three Internal tests conducted. The schedules of internal assessments are communicated to students and faculty in the beginning of the semester through institute academic calendar which is prepared based on the university academic calendar. The listed for every examination.

- Preparing the question paper for the internal examination in the prescribed pattern based on Knowledge level using revised Bloom's taxonomy.
- Scrutiny of the prepared question paper is carried out by Subject expert to ensure quality of the Question paper.
- Monitoring the attendance of the students for the Examination.
- Internal Assessment has to be carried out within the stipulated time.
- After completion of the internal examination, the faculty evaluate the answer scripts and distribute to the students for doubt clarifications or re-correction. The faculty submits the re-corrected scripts to the examination branch and marks are displayed on the noticeboard.
- Result review meetings are conducted with result analysis and the remedial actions for further improvements are arrived after discussion with faculty, HoD and Principal.
- The evaluation for theory courses are assessed in direct mode (80) covering both internal and university examinations and indirect (20) covers survey. The evaluation for laboratory courses are assessed in the similar pattern followed for theory courses. For each laboratory sessions, the student is assessed through viva questions, observations. Performance of the students in Internal Assessment is used for Faculties to identify slow and advanced learners in their respective subjects. Slow Learners are encouraged to improve their performance in future by counselling. Counselling Sessions are used to sort out the personal issues, academic and non-academic problems. institute has reformed the continuous internal evaluation system from faculty centric to student centric. As per the guidelines, the following reforms have been carried out effectively conducting CIE:
- Scheduling of Internal Examination, Seating arrangements, hall invigilators

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institution prepared a calendar as per the scheduled prescribed by the affiliating university for implementation of Curriculum and participation in Extra-curricular and co-curricular Activities. As per university rules and regulation academic activity run in college throughout the year. At the beginning of session institution prepared an academic calendar to organise the curricular and extra-curricular activities in the institution. In academic calendar institute adhered to available working days, short and long Holidays, National Public holidays, Admission process, Semester wise Teaching Plans, Tentative University Examination days of semester, Tentative practical examination days, allocation of Internal Assessment work i.e. Seminar activity, Project Assignment, Theory Assignment, Class tests, Practical assignment, Submission of Internal Assessment work, ICT Lectures, Guest Lectures, Celebration of National Science day, Celebration of various Birth and Death Anniversary, celebration of weeks like wild life, sampling plantation etc. and special days, Departmental unit tests, Educational tour, Departmental stock verification, various Literacy days, Awareness Programmes and rallies, organising workshop / seminar activity are planned month

wise and makes implementation on it. As per academic calendar Institution follows all the related curricular, Co-curricular and Extra-curricular activities for the better academic work, As per academic calendar institution participated in the Extra-curricular activities like participation Athletics, participation in Youth Festival, Participation Inter-collegiate sport competitions like cricket, kabaddi, chess, badminton table tennis organised by the affiliating university. Besides this institute arrange some curricular and co-curricular actives casually as per the guidelines suggested by the State Government of Tamilnadu time to time. Institute tries to run all the activities as per the academic calendar but some time due to circumstances some events scheduled gets change.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://lakshmicoe.gandhigram.org./Splo/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Education	BEd	Education	50	50	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://lakshmicoe.gandhigram.org./sss/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	Nil	Nil
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Trends Prospects in contemporary Teacher Education	Education	15/04/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Education	3	5.22
International	Education	2	5.22
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nil	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nil	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	2	3	3

Presented papers	1	3	2	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness of Transgender	YRC	2	90
HIV Awareness	RRC	2	50
Clean India	Green rameshwaram	3	90
Field trip	Kanyakumari Kendra	3	90
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
RRC	KH hospital	HIV	2	50
Gender	Dindigul	Transgender	2	98
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
softskill Training	90	College	1
Employment Opportunities	90	College	1
Math Techniques	86	college	1
Eye Donation	90	College	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant
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		institution/ industry /research lab with contact details			
Institution	Internship	Schools	30/11/2020	31/03/2021	50
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
200000	150000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
Seminar halls with ICT facilities	Existing
Others	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NA	Nil	NA	2022

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6000	120000	25	10000	6025	130000
Reference Books	20	20800	0	0	20	20800
Journals	4	600	0	0	4	600
Others (specify)	8	16700	0	0	8	16700
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	0	0	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	10	1	1	1	1	1	5	200	0
Added	6	1	1	1	1	2	2	200	0
Total	16	2	2	2	2	3	7	400	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
100000	30000	100000	75000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Computer laboratory: Computer laboratory: Annual maintenance contract is given to vendor through proper tendering method for the maintenance and upkeep of all the computers in college. Library: The college Library is fully automated through (NETTLIB 3.0.3 Library Software) which is connected with one server and eleven clients of Local Area Network. This software is assisted to Library for their housekeeping operations such as acquisition cataloguing, circulation, OPAC, serial control, stock verification, etc. For purchasing of books, Library received the recommendation form from the faculty and students, after check their duplicate titles and then placed the order to the vendor. The library has more than One Lakh collection 394 CDs and 605 DVDs. In addition, 77 Journals/Periodicals (62 in English and 15 in Hindi) and 11 Daily Newspapers (7 in English /4 in Hindi) are being subscribed. The library has capacity of 300 seats for readers and has separate section for Audio Visual Collection. On summer vacation Library check their stock taking and complete the weeding out

process. Library has done complete stock verification of books after four years. The library has a systematically arranged stack hall at the ground floor. The library has a systematically arranged stack hall. In Library has a separate research section for faculty members . Library has enabling unit in which we have 30 Encyclopaedia books, one document scanner, two computers equipped with NVDA (Non-Visual Desktop Access), one fax machine a camera-based scanner and two angels. Library organized orientation and awareness program every year. Sports complex: Sports infrastructure includes • Kho-Kho Ground, Badminton, Volleyball, Throw ball and Ball- Badminton). .The games that are played in the college are Football, Cricket, Basketball, Kho-Kho, Athletics. Sports equipment as well as fitness related equipment are made available for all these games to the students. Gym facilities are available for students and teachers. Carom board, Badminton, Volleyball, Handball, Tennis ball, Basketball, Football or any other sports equipment is issued to the students by depositing their student ID whenever they got free time in their schedule. Teachers can also issue these sports equipment by signing the Department Issue Register. The teachers of Department of Physical Education keep a well-maintained record of all the sports equipment. Procurement of new equipment is done by following a proper procedure. The equipment is purchased according to the requirement of the teams that practiced for the Inter-College, State, National and other Open and Invitational Tournaments. Department also maintain the record of student attending daily sports practice, their refreshment and other requirements related to their respective game. Department also take care of the routine services of the various machines like grass cutting machine, gym machines, computer and printer. Cleaning is done twice daily and Saturdays are days of deep cleaning and maintenance of the building. The plumbers, electricians and carpenter are hired for maintenance of electric jobs and maintenance of furniture through tendering. There is also a building maintenance committee which looks after the proper maintenance of the building Garden, front and back lawns are maintained by gardeners. Sports ground is utilized.

<http://lakshmicoe.gandhigram.org./Policy>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarships	100	365275
Financial Support from Other Sources			
a) National	NA	0	0
b) International	NA	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Language Lab	11/02/2020	50	Redington
Counselling	09/03/2020	90	Employment office
Soft Skill Training	14/11/2019	50	GRI

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	TET	50	50	4	4

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Public First Step School	18	6	MSB school	8	2

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	2	2020	2022	St Joseph College Trichy	M.Sc

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Relay	Regional	6

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students with academic competencies are nominated as Class representatives and students from Cultural, Sports, N.S.S, and student representatives nominated by the students, this is the form of the composition of the Student Council. Student Volunteers disseminate information from College administration and other committees to all students. They assist the teachers in planning, organizing and executing various student-oriented activities. They act as mediators between students and teachers to share, discuss and solve their problems, if any and have free access to the Principal. Our students actively participate in cultural activities by promoting our customs and traditions. They take initiative in organizing events as varied and diverse as Rangoli Competition, Mehendi competition to Prestigious Intercollegiate Drama Competition. Students also take active part in conducting Days like Traditional Day, Teacher's Day, Farewell functions and also take the responsibility of maintaining discipline on the Campus. N.S. S is one of the active units in our college that enhances the social and interpersonal skills of the students. Students are involved in planning and executing the year long activities of N.S. S including the field work and survey conducted during the winter camp. These students receive a proper exposure to rural life and develop a rapport with the villagers to understand and resolve some of their social problems such as habits of cleanliness and hygiene, importance of literacy and eradication of superstitions. Students also show lot of enthusiastic support in innovative practices and best practices of the college, that include participation in activities related to gender consciousness, gender equity, Yuva Saptah (Week for Youth), enhancing linguistic competence and various Skill development Courses like Printing and Publishing, Computer Basic Skills, Spoken English Course. Our college also takes pride in engaging the students in value-added courses that help in creating a socially, ethically responsible citizen. Students are equally energetic in arranging exhibitions, study tours, industrial visits and social volunteers. They also work as conscious citizens by promoting environmental awareness through preparation of projects and environment related activities. Students avail of the opportunity of developing the soft skills that enhance their employability and make them more confident and presentable. All these practices show the active engagement of our students in all the activities that can lead them to over all personality development and enhance their communicative and professional skills. As per TNTEU the college development committee has been formed. On this committee, the representation has been given to the present student representative and the past student representative.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

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5.4.2 – No. of enrolled Alumni:

500

5.4.3 – Alumni contribution during the year (in Rupees) :

50000

5.4.4 – Meetings/activities organized by Alumni Association :

May 1st Coaching for competitive exams Such as TET, TRB, CTET and Group 4 and shared their experience by guest lectures

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institutions follows the Professional Management approach in managing the Institutions. The Professional Management aims at implementing the concept of innovativeness in managing the academic and administrative matters. The Institutions always believe in the practices of decentralisation and participative management. Practice of Decentralisation is having own significance in the management. It reflects the policy decision making, planning and administration, and office management. Management and Administration is responsible for quality initiative to promote education to all sections. The Institutions enhance the quality at various levels - Management, College Development Committee, Governing Council, Principal, IQAC Committee, NAAC Committee, Various Committees, Academic Staff Welfare, Administrative and Non teaching Staff, NSS, all the stakeholders involve in the decentralisation and participative management all are working together for efficient functioning of the Institutions. 1. Management: The Institution promotes a culture of decentralisation and participative management involving all types of stakeholders in the process of decision making. The management always believes in decentralisation and participative management. The management endeavours best substantial independence to the Institutions in all area of decision making process. 2. Administration: Administration is the backbone of the Institution. Institution firmly believes to provide quality education to the society. The College administration plays an integral role, leading and supporting the development and implementation of policies, programs, and initiative that are associated with the vision and mission of the college. The administration ensures the smooth functioning in the all areas like Admissions, Account and Finance, Record Keeping, Evaluation and Supervision, and Maintenance. 3. Faculty Members: Faculties maintains the healthy relationship with students, faculties, and community. The faculties are execute the policies and programs accurately and constructively. The College faculties represent the ethics and attend the professional ethics in the education. 4. Departments: The Primary role of the department is to provide the academic excellence in all activities. The Departments and Head of the College are perform their role and responsibilities initiated with the vision and mission of the college. 5. NonTeachingStaff in the administration non teaching staff plays crucial role in managing the day-to-day work. The assigned to non-teaching staff is to meet and accomplish operational and strategic objectives.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>The college does not have the freedom to develop its own curriculum, since it is under the University of TNTEU, whose imposed syllabus is required to be followed by all colleges. But individual teachers of the college are, directly or indirectly part of the curriculum development process: either as members of boards of studies in various universities, or as experts involved in devising or preparing study materials to be used in allotted colleges come under the university.</p>
Teaching and Learning	<p>The college has always aimed at effective curriculum delivery through a well-planned and documented teaching-learning process, which has received new impetus since the introduction of the new Continuous and cumulative Evaluation System from 2018. Teaching plans are based on an academic calendar. Multimedia teaching aids and ICT supplement the teaching-learning process. Special lectures are organised, featuring faculty members and other experts from different institutions. On November 10, 2019 education day was celebrated by staff members and students.</p>
Examination and Evaluation	<p>The college is required to prepare their students according to the university-prescribed syllabus, to sit for examinations held according to the university-recommended schedule. The college encouraged faculty members to attend workshops for better understanding of the new systems of evaluation. A one day workshop was conducted by one of our Alumni Mr. Saravanan from SSA, Dindigul. In that workshop he explained the CCE and Test and Measurement methods for the student teachers.</p>
Research and Development	<p>The college has always believed that the quality of academic research not only may be reflected in the quality of classroom teaching, but also may be helpful in addressing problems in the world at large. Accordingly, the college encourages faculty members to present and publish research papers and attend conferences. Teachers are given leave to enable them to do their coursework and PhD. The college also provides teachers with assistance to</p>

organise seminars and conferences. Two staff from our college participated in the faculty development programme conducted by the Gandhigram Rural Institute.

Library, ICT and Physical Infrastructure / Instrumentation

Library carried out its duties as an important component of the colleges process of dissemination of knowledge. In the college library there are specialised books for research application competitive exam and reference materials. It's also containing encyclopaedia and it has its subscription for national and international journal. The books are being updated annually according to the change of curriculum content design by the university. The magazines journals and newspapers are also available in the library for the students benefit. Students are regularly taken to the Digital library of GRI. ICT The college has provided its students with free high speed internet and Wi-Fi facilities. The presence of ICT has facilitated teaching-learning and information transfer in classrooms. The college has two smart classrooms, one ICT-enabled classroom. Physical infrastructure Located in the rural area of the Dindigul city. The college provides the peaceful educational environment to the students. It promotes the physical, creative and cultural skills among the students. The students continued to participate with great energy and creativity in all the various cultural activities of the college making full use of the well-equipped halls.

Human Resource Management

In centres of higher education, human resource management is a constantly evolving area of concern, but one of its most important aspects is the emphasis on providing faculty members with scope to grow and develop within their working space. This college has always encouraged its faculty members to grow in the workplace, and this is achieved by encouraging new staff members to avail themselves of opportunities to attend orientation programmes. In-service teachers are also encouraged to apply for refresher courses, FDPs and major/minor research projects and their progress and achievements are duly put on record.

	The encouragement and concern has enabled three faculty members to complete their PhD in the last year.
Industry Interaction / Collaboration	The college has trained the students to do mini and macro teaching after the process in second year . The college send the students to the schools allotted by the college with the approval of CEO, Dindigul. The student teachers are supposed to work an an intern for 80 working days in the Govt and aided schools.
Admission of Students	The Government of Tamilnadu announce the admission procedures the students applied as per the norms and vacancy given by the college. After attending the counselling the students were allotted the colleges in and around their areas. The students were selected thorough single window system.. The students received their allotment order in Lady Willingdon college , Chennai.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The colleges vision and mission statement is clearly uploaded on the institutional website. Further development plans and strategies are also to be displayed on the website as and when applicable. For all Governing Body meetings, the minutes and resolutions by circulation are sent by email, WhatsApp and also made available as hard copies.
Administration	The college authorities to exercise full supervision over all the service modules in the office. The Principal is in touch with teaching and non-teaching staff members, through email. Notices and other kinds of administrative information are put up on the college website. The college office is fully automated and equipped with 24/7 internet connectivity. An intranet links the college office with the Principals office for online supervision. A new biometric system to record attendance has been installed.
Finance and Accounts	The fees amount collected from the students and it was deposited to the establishment and students head account. The college strictly follow the fees structure recommended by the government. The fees amount deposited in the college account and this account

	will be later used for students college activities. The balance amount will be refunded to the students at the end of the course.
Student Admission and Support	The college guide the students throughout the whole admission process. It guides the students to apply and follow the instruction on the webpage of the college. The college paste the copy admission procedure in the notice board and in front of the gate. In case of any queries staff members of the college try to resolve it in a proper way.
Examination	The college conducts three unit tests out of three two better marks will be chosen to provide internal marks. The college will follows the non semester pattern. At the end of the academic year the university set the question paper and allot the exam centre for the students . The students appear in the exam at the allotted centre only.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0
Nill	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
Nill	NIL	NIL	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

FDP	2	21/01/2019	01/02/2019	12
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
SWOT	Grievence cell	Students Parliament system

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

JDCE, Madurai regularly conducts internal and external financial audits. It has a full-time Treasurer and Accounts Department since inception to ensure maintenance of annual accounts and audits. 1. The following agencies conduct regular financial audit in the Institute: External Audit: External Audit is conducted by the following: (a) CAG through Auditor General (AG) Chennai. (b) Chartered Accountant of the Institute Internal Audit: Internal Audit is conducted by an Internal Auditor. 2. AG, Chennai conducts statutory audit covering all financial and accounting activities of the Institute. This includes scrutiny of the following: (a) all receipts from fee, donations, grants, contributions, interest earned and returns on investments (b) all payments to staff, vendors, contractors, students and other service providers. 3. All observations/objections of AG are communicated through their report. These objections are examined by separate committees of the institute consisting of Assistant Registrar (Accounts), Internal Auditor, concerned Head of the Department and any other member nominated by the Director. Draft report is submitted to Treasurer and Director, (if necessary) for finalizing compliance report of the Institute. AG's audit for the previous years have been completed and replies have been submitted to their satisfaction. It is pointed out that no serious objection/irregularity is outstanding. No Draft Para has ever been issued against the Institute by AG. 4. Chartered Accountant of the Institute conducts regular accounts audit and certifies its Annual Financial Statements. All Utilization Certificates to various grant giving agencies are also countersigned by the CA. All Financial Statements upto 2017-18 have been certified by the CA. 5. Work of Internal Audit of the Institute has been entrusted to the Internal Auditor of the Institute. This is mainly pre-audit of major receipts and payments (above Rs. 50 thousand each) and concurrent/post audit of all other receipts and payments. He also pre-checks salary fixations, pension and gratuity payments and final payments of GPF.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AG Audit	Yes	TRUST
Administrative	Yes	AG Audit	Yes	TRUST

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Attending two yearly PTA meeting 2. Freedom to the meet the staff to the students and college developmental activities 3. Give their suggestion to feed back forms.

6.5.3 – Development programmes for support staff (at least three)

1. Development programme to staff permission to attend orientation , refresher and seminars. 2. Motivate to do research 3. Moral and financial support to organise seminars and workshops

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Application of ICT in education process 2. Organizing inservice training to the school teachers 3. Geeting feedback from the all the stockholders to all the activities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Soft skill Training	10/10/2019	10/10/2019	11/10/2019	90
2019	Eye Donation	16/12/2019	16/12/2019	16/12/2019	90
2020	Math Techniques	05/03/2020	05/03/2021	Nil	86
2020	Employment Oppprtunities	13/04/2020	14/04/2020	15/04/2020	90

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

Nil	Nil	Nil	0	0
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Institution has installed solar panel lamps , rainwater harvesting system was well functioning with in our college campus.Proper recycling of degradable waste material is done through composting. Non degradable waste material is handed over to our village Panchayat for proper disposal.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	0
Ramp/Rails	Yes	1
Braille Software/facilities	No	0
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	Nil	Nil	Nil	Nil	Nil	Nil
2020	Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
0	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Developing civic and political rights and responsibilities by citizenship camp. 2.Participating in Shramadhan activities to develop dignity of labour.

3. Developing reading skill through study circle. 4. Promoting values through regular Gurukula classes. 5. Tree planting in important dates in our campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Promoting values through regular Gurukula classes Developing reading and presentation skills through study circles. Developing civic and political rights and responsibilities by citizenship camp Doing community work and participating in Sramadhan activities to develop dignity of labour Adopting different ICT resources in teaching learning process to maintain pollution free and paperfree campus. All the above mentioned activities are practised regularly in our curriculum. It is general practical thought that among the students, some students are average on the basis of merit. In other hand, some students are meritorious. In this situation, a teacher has to face difficulties during the time of training. In such situation, a teacher made an effort to trained the trainees for teaching practices, which has to be conducted in different schools allotted by DEO. So, the noble objectives of the practice are:-

- To provide special assistance to the students who are unable to follow the teachers as much as the other meritorious students without any discrimination of caste, creed or gender.
- To promote the equality among the trainees.
- To inculcate the values of teachers' training and teaching practices among the trainees.

The expected outcome is that should be able to complete their teaching practices with very good remarks. The beneficiaries should treat the needy with the principle of "lend a helping hand without discrimination".

The Context The noble objective heads its teething as well as challenging troubles in its designing and implementation.

- There was a tough task to pooling up of the required resources.
- After so many efforts, our college set up a programme on the campus for voluntary donation by the faculties and other visitors.

Ultimately, our college decided the number of the students/trainees who are in the category of under meritorious students.

- A special task of intelligence test has been conducted to check the trainees.
- At last our committee has decided to impart special teaching practices to the deserving trainees by the college.

The Practice It is very relevant to clarify here that there are many type of students available in our colleges. All have different family background. Some students are those, who are very poor and their economic position is very pitiable. In such condition, it was a tough task to impart the special training of teaching practices. There was another part of teaching practices, the problem which was the in front of trainees. After finishing the class, they have to spend more time for special teaching practices. So, it was the matter of consideration. The coordinator and the members of the unit decided that we should provide transportation facilities to the trainees and refreshment items. It will provide them freshness and active. As a result, mostly trainees of the college agreed to take part in special class of teaching practices.

Evidence of Success Among so many trainees, one student named selvaraj of the session 2019-20, became very serious and shows his interest for special teaching practices. Therefore, she became very active and sincere relates to her subject and lesson plan. Similarly, other students named Saravan, who has already inspired by shobia and other students who have participated in special teaching practices and decided to be a part of this unit.

Problems Encountered and Resources Required It is very important to coordinator of this cell to check all the activities created by the trainees and supervised by the experts. Our coordinator concentrated her mind and decided to provide better and advance teaching practices to the trainees with the help of faculty members. Ensuring the all round support participation of all the faculties of this college. It was also important to maintain the criteria of college administration, but ultimately we get success and trainees of our college, became satisfied with special teaching practices imparted by

the team of experts.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://lakshmicoe.gandhigram.org/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Empower the women - impact the world: If the power is given to a man, he will become powerful, whereas if it was given to a woman, the family, in turn the society will become powerful. Empowering girl students through professional education integrated with values and moral ethics is to make an impact in the World. The mission adopted is to provide quality education: integrating humanity, social values, ethics, and leadership qualities by establishing the state-of-art facilities. The accreditation bodies have given the directions to provide quality education through the staff member. By meticulously following them with additional attention, the better quality of education is provided. Broadly, the education system has been considered as provider of Teaching / Learning experiences, providing employment and producing good human beings. Teaching / Learning Academic syllabus is examined by the university. Extra contents are added to supplement the gaps. The Time- tables are prepared in such a way that, it is to accommodate all the aspects such as Syllabus, Skill orientation programmes, social awareness and ethics, sports/library and are followed on the basis of strict regime. Skill enhancing activities such as Extra coaching, assignments or more practice tests for slow or weak learners and coaching of extra advanced topics and encouragement for paper publications for intelligent learner practice is distinctive/unique feature of the teachers of our college. Remedial classes to the students, those who are appearing for makeup exams, personalized coaching for detained students will make the weak students perform better. The swayam courses, Redington spoken classes were enriching the students of our college with more technical and professional skills and Knowledge. Providing Employment Training of communication skills, soft skills also are undertaken in parallel with teaching. Special CRT will be given to the pre-final students, includes technical skills, CODING soft skills, leadership attractive skills etc. Model exams, Mock interviews and GD will be part of these preparations. T P cell organizes the placement drives. The companies will go to the institution after examining the academic track record ranks of students, accreditation status of courses, and ranking of the institute etc. All UG courses are accredited by NBA. Placement programme got improved, with attractive packages of Rs.2,50,000 to Rs.8,00,000. Making Good Human being Integrating humanity, social values, ethics, leadership qualities with education transform the person into a good human being and real contribution done to the society. Teaching these values through subjects like Environmental Science, Ethics, Gender sensation are part of the curriculum. But it is important to make them learn these aspects. Various NSS activities were organized. These practices are really meant to empower girl students and to make them perfect women to Influence the world.

Provide the weblink of the institution

<https://lakshmicoe.gandhigram.org/>

8.Future Plans of Actions for Next Academic Year

To recruit and retain well qualified motivated faculty. 2. To provide amenities and sports facilities in harmony with nature. 3. To provide holistic value based education and inculcate entrepreneurial abilities in students to face the challenges of corporate world. 4. To arrange career guidance programmes 5. To obtain better

